



CHESLYN HAY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on Wednesday 16th November 2016 at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

1. 16/11/147 – CATHY ATTWOOD, STAFFORDSHIRE COUNTY COUNCIL

- 1.1 Cathy Attwood, Community Support Officer, Library Services, attended the Parish meeting to update members on the situation with management and volunteers for Cheslyn Hay library:-
- 23 libraries including Norton, Hednesford and Heath Hayes have recently become community managed libraries ranging from NHS trusts and Baptist Church groups, there is no 'one size fits all' approach, all applications will be considered and any income generated will be allocated to the management group not Staffordshire County Council;
 - Staffordshire County Council recognise that this is a 'big ask' as volunteers do not have the experience of a qualified librarian and the role requires good customer service and IT skills, however training and shadowing is available;
 - Department of Work and Pensions are looking at Level 1 accreditation for volunteers who are looking for work but currently claim benefits;
 - Duke of Edinburgh Award Scheme can also offer work experience but this would depend on the individual libraries ability to offer this scheme;
 - Cheslyn Hay currently has two volunteers interested but no community management applications, Cathy Attwood requested the Parish Council's assistance in communicating the need for both the management and volunteer roles.
- 1.2 Members asked for confirmation that the Parish Council will be consulted when any potential management partners are identified and that agreement will be sought from the Parish Council before any decisions are made.
- 1.3 Members discussed difficulties with training, if it is not available locally, and volunteered the Parish Council rooms, if available, for any potential discussions.
- 1.4 Members enquired if the library would close in March 2017 if no management groups were identified, Cathy Attwood reported that Staffordshire County Council do not want to close libraries but funding will not be available after March 2017, an update will be provided nearer the time.
- 1.5 Members enquired what methods of communication were being used to request volunteers and management groups, Cathy Attwood reported that events have been arranged in the past and the next event will be held on Thursday 1st December between 5.00 pm and 6.30 pm at Cheslyn Hay Library.

RESOLVED:

That members forward any ideas for generating interest in volunteering to cathy.attwood@staffordshire.gov.uk or 01543 510366.

That the Clerk forward details of the volunteering event to Councillor Lisa Emery to forward to any Cheslyn Hay social media groups.

2. 16/11/148 - MEMBERS PRESENT

- 2.1 Councillor B. L. Bladen (Chair)
Councillors :- P. Appleby, P. L. Appleton, E. A. Davison (Mrs), J. C. Davison,
R. Denson, A. W. Emery, L. Emery, S. Hollis, J. King, A. Pugh (Mrs),
C. Wilkinson (Mrs), P. Wilkinson
Melanie Brown – Parish Clerk

3. 16/11/149 – APOLOGIES

- 3.1 Apologies for absence from Councillors G. Keatley and B. Woolley.

4. 16/11/150 – DECLARATIONS OF INTEREST

- 4.1 Councillor L. Emery relating to agenda item 6.2 and Councillor S. Hollis relating to agenda item 7.1.

5. 16/11/151 – MINUTES

- 5.1 That the minutes of the Parish Council meeting held on Wednesday 2nd November 2016 be recorded as a true and accurate record.

RESOLVED:

Proposed by Councillor S. Hollis and seconded by Councillor J. C. Davison that the minutes of the Parish Council meeting held on Wednesday 2nd November 2016 be recorded as a true record.

6. 16/11/152 – PLANNING

- 6.1 16/00974/FUL – 2 storey side extension and canopy roof across frontage at 7 Grassmere Court, Cheslyn Hay, WS6 7DR.
6.2 The Clerk reported that the Planning Inspectorate Appeal APP/C3430/W/16/3154227, Lodge Farm, WS11 OLT had been dismissed.
6.3 The Clerk reported that The New Talbot Pub had been granted advertisement consent by South Staffordshire Council.

RESOLVED:

That the Clerk request the New Talbot Pub to remove the ‘A’ boards from the grassed area at the front of the pub now that consent has been given for the wall advertising.

That the Clerk request Punch Taverns to keep their land at the rear of the pub litter free.

7. 16/11/153 – FINANCE

- 7.1 Report 1 - Financial Reports – The financial reports for October 2016 were discussed by the Clerk and the bank statements verified and signed by Councillors A. W. Emery and P. Wilkinson.
- 7.2 Report 2 – Payments – Payments proposed by Councillor P. Wilkinson, seconded by Councillor E. A. Davison (Mrs), with Councillor J. W. King as third signatory.

RESOLVED:

That the financial reports for October 2016 be approved and that any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

8. 16/11/154 – CLERKS REPORT

- 8.1 Seasonal Decorations Update – The Clerk reported that Staffordshire County Council have given permission for the Christmas lighting to be switched on in time for the Christmas Carol Concert on Friday 2nd December 2016. Jack Moody Limited have agreed to deliver the donated tree to Chapel Square on Tuesday 29th November 2016.
- 8.2 Landywood Lighting Scheme Phase 3 – The Clerk reported that Staffordshire County Council have managed to secure funding to complete the Landywood Lane lighting scheme without the financial assistance of the Parish Council. The final lighting columns will be installed by February 2017.
- 8.3 Rateable Value for the Village Hall and Cemetery – The Clerk has received notification that the rateable values for the Village Hall and Cemetery will change from 1st April 2017, the relief value needs to be contested no later than the 30th November 2016.
- 8.4 Signature of Exclusive Rights – The Clerk and the Chairman signed the certificate of exclusive rights for Astbury.
- 8.5 Remembrance Day Feedback – Members reported that the Remembrance Day service had been well attended and a credit to the Village, thanks to all the Parish Council staff who were involved in the process. Special thanks to Councillor Peter Wilkinson who organised the sound system. Councillor P. Wilkinson had attended the Royal British Legion meeting on Monday 14th November 2016 and no negative feedback has been received to date. Councillor P. Wilkinson reported that a request to play the 'requiem' had been received for next year's event.
- 8.6 Training on Rosemary Road pitches – The Clerk reported that despite recent warnings junior teams were still training without permission on the Rosemary Road pitches.
- 8.7 The Talbot Public House – Issues with the boundary fence at the Talbot Public House/Cedar Tree have been reported to the Clerk. The Clerk reported that the owner of the trees behind the boundary fence will need to take action before a new boundary fence can be erected.
- 8.8 South Staffordshire Citizens Advice Bureau – The Clerk reported that savings had been identified by taking out the village hall CAB telephone line (which is mainly standing charges) and replacing it with a mobile service. Councillor P. Wilkinson reported that savings of up to £300.00 could be achieved over a twelve month period.

RESOLVED:

That the Clerk speak to the Seasonal Decorations contractor regarding the permissions and testing required for 2nd December 2016.

That the Clerk inform Staffordshire County Council that they are pleased with the funding secured to complete the Landywood Lane lighting scheme but some of the current lights are not working and the foliage needs to be pruned back in order to gain the full advantage of the new lighting system.

That the Clerk investigate the unauthorised training on Rosemary Road pitches during the weekend.

That the Clerk investigate the ownership of the boundary fence at the Talbot Public House with land registry.

Proposed by Councillor J. C. Davison, seconded by Councillor S. Hollis that the Clerk terminate the CAB telephone line as soon as reasonably possible in order to generate the potential savings.

That the Clerk investigate if Network Rail will be holding any further information sessions in the locality regarding the electrification of the railway.

9. 16/11/155 – CORRESPONDENCE

- 9.1 Staffordshire County Council – Public Notice – Closure of High Street between 19th and 20th November 2016, diversions around Landywood Lane and Wolverhampton Road – **noted**.
- 9.2 South Staffordshire Council – Reminder of the 'Lets Work Together' event on Friday 18th November 2016 – **noted**.
- 9.3 South Staffordshire Citizens Advice Bureau – loss of funding from Staffordshire County Council, request to support online petition, closing date 21st November 2016 – **noted**.
- 9.4 Response from Cheslyn Hay Primary School regarding LEA governor vacancy – **noted**.
- 9.5 Response from Rt. Hon. Gavin Williamson CBE MP with regard to information received from the National House Building Council and Morris Homes.

RESOLVED:

That the Clerk write to Rt. Hon. Gavin Williamson CBE MP requesting the information required from Morris Homes.

10. 16/11/156 TABLED ITEMS

- 10.1 Staffordshire Parish Council Association Bulletins – 3rd and 10th November 2016.
- 10.2 Staffordshire County Council Pothole Update – 7th November 2016.
- 10.3 Rt. Hon. Gavin Williamson CBE MP Newsletter – November 2016.
- 10.4 My Staffordshire Newsletter – November 2016.
- 10.5 South Staffordshire Council – Christmas Lunch for people on their own at Codsall on the 23rd December 2016.
- 10.6 South Staffordshire Council – Crime Prevention Poster.
- 10.7 South Staffordshire Council – Understanding Sustainability and Transformation Plans for local NHS and Social Care Providers event dates.

RESOLVED:

Members noted that the number of potholes repaired had remained the same on the Staffordshire County Council Pothole Update.

11. 16/11/157 – CHAIRMAN'S ANNOUNCEMENTS

- 11.1 No Chairman's Announcements.

12. 16/11/158 – SECTION 17 STATEMENT

- 12.1 The Chairman read the Section 17 statement.

Item 10.6

13. 16/11/159 – CONFIDENTIAL ITEMS

- 13.1 Discussion regarding a legal issue and a staffing issue.

The meeting closed at 9.10 pm

