



## CHESLYN HAY PARISH COUNCIL

Minutes of the  
PARISH COUNCIL MEETING  
held on Wednesday 20<sup>th</sup> April 2016  
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

**1. 20/04/284 – PUBLIC PARTICIPATION**

- 1.1 A resident from Fennel Close attended to discuss planning application 16/00250/FUL, proposed timber boundary fence at 35 Rosemary Road, Cheslyn Hay, WS6 7DY.

**2. 20/04/285 - MEMBERS PRESENT**

- 2.1 Councillor S. Hollis (Chair)  
Councillors :- P. Appleby, P. L. Appleton, B. L. Bladen, J. C. Davison,  
E. A. Davison (Mrs), R. Denson, A. W. Emery, J. King,  
A. Pugh (Mrs), C. Wilkinson (Mrs), P. Wilkinson, B. Woolley  
Melanie Brown – Parish Clerk

**3. 20/04/286 – APOLOGIES**

- 3.1 Apologies for absence from Councillor G. Keatley.

**4. 20/04/287 – DECLARATIONS OF INTEREST**

- 4.1 Declaration from Councillor Denson regarding the financial reports at agenda item 6.

**5. 20/04/288 – MINUTES**

- 5.1 That the minutes of the Parish Council meeting held on the 20<sup>th</sup> April 2016 be amended as follows :-

10.9 – Amend Station Street to Station Road  
10.10 – Amend Station Road to Station Street

**RESOLVED:**

**Proposed by Councillor P. Appleby and seconded by Councillor B. Woolley that, with the above amendments, the minutes of the Parish Council meeting held on Wednesday 20<sup>th</sup> April 2016 be recorded as a true record.**

**6. 20/04/289 – PLANNING MATTERS**

- 6.1 16/00236/COU – Change of use of part of property from day nursery to form single dwelling at 1 High Street, Cheslyn Hay, WS6 7AB;
- 6.2 16/00250/FUL – Proposed timber boundary fence at 35 Rosemary Road, Cheslyn Hay, WS6 7DY;
- 6.3 16/00305/FUL – Proposed detached bungalow at 10 Littlewood Road, Cheslyn Hay, WS6 7EU.

**RESOLVED:**

**That the Clerk send the following comments to South Staffordshire District Council planning department :-**

**16/00236/COU – Change of use of part of property from day nursery to single dwelling at 1 High Street, Cheslyn Hay, WS6 7AB**

**No observations/objections.**

**16/00250/FUL – Proposed timber boundary fence at 35 Rosemary Road, Cheslyn Hay, WS6 7DY**

**The Parish Council object to this application for a boundary fence as it will impact on highway safety. The resident at 1 Fennel Close, Cheslyn Hay will have no visibility when coming out of his drive which will affect vehicular access, parking and any pedestrian traffic. A solution would be to ask the applicant to angle the first post at 45 degrees in order to improve visibility.**

**16/00305/FUL – Proposed detached bungalow at 10 Littlewood Road, Cheslyn Hay, WS6 7EU**

**The Parish Council object to this application on the following grounds :-**

- **Infill** - It is Parish Council policy to oppose an infill in Cheslyn Hay;
- **Highway Safety** – There are already issues with parking on this particular street and a dangerous junction at Littlewood Lane/Littlewood Road which would cause a detriment to the safety of highway users and pedestrians;
- **Density Issues** – Unacceptable high density and over development on site;
- **Residential Amenity** – This development is out of character with the existing development in this residential area and will cause visual intrusion to overlooked properties causing loss of privacy and loss of outlook , there are already issues with the sewerage system in this part of the village which is already overburdened, this would exacerbate the problem.

## **7. 20/04/290 – FINANCE**

- 7.1 Report 1 - Financial Reports – The financial reports for March 2016 were discussed by the Clerk and the bank statements verified and signed by Councillors P. Appleby and C. Wilkinson (Mrs).
- 7.2 Report 2 – Payments – Payments proposed by Councillor E. A. Davison (Mrs), seconded by Councillor B. Bladen with Councillor B. Woolley as third signatory.

### **RESOLVED:**

**Proposed by Councillor P. Appleby and seconded by Councillor E. Davison (Mrs) that the financial reports for March 2016 be approved.**

**That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.**

## **8. 20/04/291 – CASUAL VACANCY APPOINTMENT – LITTLEWOOD WARD**

- 8.1 Item deferred until Wednesday 4<sup>th</sup> May 2016.

## **9. 20/04/292 – CLERKS REPORT**

- 9.1 Campions Wood Quarry Committee – The Clerk reported that Booth Ventures have now taken over the operation of Campions Wood Quarry from Jack Moody Limited who have requested that one Parish Councillor volunteer to attend the meeting scheduled for June 2016. County Councillor M. Lawrence has agreed to Chair the meeting.
- 9.2 Landywood Lane Flooding Issue – The Clerk reported that Staffordshire County Council had visited the flooding site in Landywood Lane this morning, as an interim measure works on the existing ditch course will take place to remove the water from the carriageway until the long term work can be scheduled.
- 9.3 Severn Trent – Sutherland Road open space – The Clerk has received a response from Severn Trent regarding Sutherland Road open space stating that they are still awaiting the asset teams response to their funding request to carry out works. They reported that they are spending a lot of time removing household and garden waste from the brook and requested the name of publications in Great Wyrley and Cheslyn Hay to deter residents from doing this.
- 9.4 Benches from Staffordshire County Council Rangers service – The Clerk reported that the rangers service are currently making two benches for our recreation grounds, members discussed the positioning of the benches.
- 9.5 Solar Panel Payments – The Clerk reported that the first energy payment of £253.00 has been received following the installation of the solar panels.
- 9.6 Christmas Carol Concert – The Clerk reported that a decision needs to be made regarding the switch on date for the Christmas lighting to coincide with the Carol Concert. The Reverend from Salem Church is no longer available on Friday evenings.
- 9.7 Stoke Gifford Parkrun issue – The Clerk had been requested to speak to Staffordshire Parish Council's Association and NALC regarding a press release in support of Stoke Gifford Parish Council who had been berated by the press and public due to their concerns regarding maintenance costs to their recreation grounds caused by organised groups of runners. SPCA confirmed that Stoke Gifford Parish Council are not members but they would be issuing a press statement in due course highlighting that maintenance costs at Parish Councils are funded by local tax payers.

- 9.8 Youth shelter issues – Members requested that the Clerk contact the police and Cheslyn Hay High School as pupils are climbing on top of the youth shelter on the recreation ground at lunchtime and are in danger of falling and hurting themselves.

#### **RESOLVED:**

**That the Clerk inform Booth Ventures that Councillor P. Wilkinson will attend the Champions Wood Quarry Liaison Committee on behalf of Cheslyn Hay Parish Council.**

**That the Clerk write to Staffordshire County Council informing them that the flooding on Landywood Lane is both a pedestrian and traffic hazard and requires urgent attention.**

**That the Clerk liaise with Great Wyrley Parish Council and Essington Parish Council in order to set up a meeting to discuss local issues such as gutter cleaning, flooding, drainage and other highway issues in our localities.**

**That the Clerk inform Severn Trent Water to place an advert in the 'Grapevine' regarding the dumping of household and garden waste at Sutherland Road open space.**

**That the Clerk ask the grounds staff to mark out two suitable spots for the rangers benches to be placed at the rear of the goalposts and the Rosemary Road track in view of the football pitches.**

**That the Clerk arrange for the Christmas lights to be switched on and Cheslyn Hay Carol Service to take place on Friday 2<sup>nd</sup> December 2016.**

**That the Clerk arrange for a disclaimer to be painted onto the youth shelter on Station Street recreation ground.**

#### **10. 20/04/293 – MEETING UPDATES**

- 10.1 WW1 Liaison Committee – Councillor P. Wilkinson updated members on the WW1 Liaison Committee held on Monday 11<sup>th</sup> January 2016 as follows:-

- A site visit will be arranged when details of the lectern for the recreation ground have been confirmed;
- The British Legion raised £18,500.00 for the Poppy Appeal in November 2015.

- 10.2 Football Liaison Committee – Councillor P. Wilkinson updated members on the Football Liaison Committee held on Wednesday 10<sup>th</sup> February 2016 as follows:-

- Dog excrement on the pitches has become an issue despite the Parish Council providing dog bags and dispensers;
- Teams complained that matches had been cancelled due to bad weather and poor condition of the pitches, team managers stated that they would prefer all matches to be cancelled rather than letting some teams play;
- Discussions regarding fining the teams and reporting them to the FA for bad language and litter took place.

- 10.3 Cheslyn Hay Community Allotments Liaison Committee – Councillor Hollis updated Members on the Cheslyn Hay Community Allotments Liaison Committee held on Wednesday 2<sup>nd</sup> March 2016 as follows:-
- CHCA members have been informed of the rental increase and understand the financial pressures on the Parish Council;
  - More grants will be applied for this year to make improvements to equipment;
  - A strong link has been forged between CHCA and local schools;
  - Based on National Allotments Society Guidelines they are tightening up on the inspection of plots;
  - CHCA are currently running at full occupancy with twenty on the waiting list;
  - Toilet block is now completed with time allocated to build the Education Centre;
  - CHCA thanked Parish Council staff for their help and equipment.

**RESOLVED:**

**That the Clerk add the figure raised for the Poppy Appeal to a notice to be placed with the WW1 posters in Parish Council noticeboards.**

**11. 20/04/294 – CORRESPONDENCE**

- 11.1 Request from resident for Parish Council assistance with a Network Rail issue – **noted**.
- 11.2 Request for Parish Councillor to attend Member-Led Locality Panel meeting on Thursday 28<sup>th</sup> April from 12.30 – 2.30 pm at Featherstone Community Centre discussing how to better support vulnerable families within the community.
- 11.3 Letter from Mark Deaville, Cabinet Support Member for Highways and Transport, detailing the changes to Highway Services.

**RESOLVED:**

**That the Clerk inform South Staffordshire Council that Councillor S. Hollis will attend the Member-Led Locality Panel meeting on Thursday 28<sup>th</sup> April 2016.**

**That the changes to Highway Services be discussed with County Councillors at the next Parish Council meeting they attend.**

**12. 20/04/295 TABLED ITEMS**

- 12.1 South East Staffordshire Clinical Commissioning Group AGM – Tuesday 28<sup>th</sup> June, 6.00 – 8.00 pm, Wade Street Church, Lichfield.
- 12.2 Healthwatch Consultation – Stoke-on-Trent and Staffordshire, closing date 8<sup>th</sup> May 2016.
- 12.3 Staffordshire Parish Councils Association Bulletins – 7<sup>th</sup> and 14<sup>th</sup> April 2016.

**RESOLVED:**

**That the Clerk email any appropriate documents to members after this meeting.**

**13. 20/04/296 – CHAIRMAN'S ANNOUNCEMENTS**

- 13.1 Councillor Hollis reported that the dance instructor at the recently opened dance studio in Landywood Lane has won an award for the UK Professional Pole Dance Champion Instructor and is offering classes to both men and women.
- 13.2 Councillor Hollis reported that a 'fun day' has been arranged on Saturday 21<sup>st</sup> April 2016 at The Talbot to celebrate St. George's Day, all welcome.

**14. 20/04/297 – SECTION 17 STATEMENT**

- 14.1 The Chairman read the Section 17 statement.  
Items 5.3, 8.2, 8.3, 8.8 and 9.2

**15. 20/04/298 – CONFIDENTIAL ITEMS**

- 15.1 Two items for confidential discussion.

**The meeting closed at 9.10 pm.**