



CHESLYN HAY PARISH COUNCIL

AGENDA

**For the Annual Parish Council meeting to be held on
Wednesday 12th May 2021
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. Election of Chairman (*including completion of Declaration of Acceptance of Office*)
2. To record Members present.
3. To accept apologies for absence.
4. Election of Vice Chairman.
5. Review and Appointment of Committees.
6. To record declarations of interest from members on any item to be discussed.
7. To approve and sign the minutes of the last Parish Council meeting.
8. County Councillors Report.
9. District Councillors Report.
10. Finance:- No financial reports until year-end closedown completed by RBS.
11. Planning:-
 - (a) 21/00422/FUL – Rear single-storey pitch roof extension and a single-storey flat roof extension to the side of the property where an existing extension currently is at 9 Wesley Avenue, WS6 7JF
 - (b) 21/00437/COU – Change of use of barns from agricultural/Sui Generis Use to B8 general storage use (retrospective) at Lodge Farm, Lodge Lane, WS11 0LT.
12. Clerk's Report to include :-
 - (a) Annual check of Register of Disclosable Pecuniary Interests (*enclosed*)
 - (b) Review of Policies and Procedures:-
 - Standing Orders (*enclosed*)
 - Financial Regulations (*enclosed*)
 - Code of Conduct 2020 (*awaiting adoption at South Staffordshire Council*)
 - All other policies and procedures, legal agreements, inventory and asset registers and staff pay and conditions listed in Standing Orders to be referred to the Finance and Policies Committee or Human Resources Committee
 - (c) Update – Public Space Protection Order
 - (d) Dispensation for Parish Council Members
 - (e) Signature of Exclusive Rights of Burial

13. Correspondence.
14. Tabled items.
15. Chairman's Announcements.
16. Section 17 Statement.
17. Confidential Items:-
 - Legal Issue

Note 1 – Finance Statement

The mover and seconder of the Finance Report normally sign the cheques, together with a third Councillor, all three Councillors must be on the Council's list of authorised signatories at the bank.

Note 2 – Section 17 Statement

Clerk to note any decisions made at the Parish Council Meeting which have implications in relation to crime, disorder, anti-social behaviour or Community Safety in general.

Note 3 – Confidential Statement

If items of a confidential nature are to be discussed then the Local Government Act 1972 can be invoked to clear the chamber of Press and Public as follows – 'Under Section 100A of the Local Government Act 1972 it is resolved that the public be excluded from the meeting when following items are considered for the reasons set out below: description of exempt information to be referenced to paragraph numbers E1, E2 and E3 in Schedule 12A of the Local Government Act 1972, Section 100A'.