



CHESLYN HAY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on Wednesday 4th March 2020 at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

1. 04/03/182 – PUBLIC PARTICIPATION

- 1.1 Five residents of Coltsfoot View attended the meeting to discuss the recent flooding of the area on the 16th and 17th February 2020. They had met with Councillor Hollis at his Police Surgery on the 24th February 2020, Councillor Hollis has requested the District Council to liaise with Staffordshire County Council regarding this issue which started in 2018.
- 1.2 County Councillor B. Williams gave all residents his business card and urged them to get in touch with him regarding this issue.
- 1.3 The Clerk issued the residents with flooding grant information from County Councillor K. Perry.

RESOLVED:

That the Clerk request Staffordshire County Council to :-

- **Establish who is responsible for clearing the culvert on the land in Landywood Lane and, whether it be the County Council, Severn Trent or the landowners responsibility, to take action as necessary to get the culvert cleared (this culvert lies in Great Wyrley Parish but is affecting Cheslyn Hay residents);**
- **The District Council and the County Council to work together and liaise regarding cleaning and clearing out the gutters on both sides of Landywood Lane (the gutters will need digging out in some places);**
- **Once the gutters have been cleaned, the drains all along Landywood Lane to be cleaned and jetted in order for the water to be able to flow freely between drains;**
- **A maintenance programme implemented for clearing the culvert and the drains so that future flooding issues can be avoided;**
- **An officer of the County Council to visit the residents in order to discuss their concerns/keep them updated.**

2. 04/03/183 - MEMBERS PRESENT

- 2.1 Councillor S. Hollis (Chair)
Councillors :- P. L. Appleton, B. L. Bladen, E. A. Davison (Mrs), J. C. Davison,
G. P. Keatley, J. D. Lockley, Wilkinson, B. Woolley.
County/District Councillor B. Williams
Melanie Brown – Parish Clerk

3. 04/03/184 – APOLOGIES

- 3.1 Apologies for absence from Councillors T. M. Boyle, A. W. Emery, I. E. Emery,
L. J. Emery, C. Wilkinson (Mrs), A. J. Woolley and County Councillor K. Perry.

4. 04/03/185 – DECLARATIONS OF INTEREST

- 4.1 No declarations of interest recorded.

5. 04/03/186 – MINUTES

- 5.1 That the minutes of the Parish Council meeting held on Wednesday 19th February 2020 be recorded as a true and accurate record.

RESOLVED:

Proposed by Councillor J. C. Davison, seconded by Councillor E. A. Davison, all in favour, that the minutes of the Parish Council meeting held on Wednesday 19th February 2020 be recorded as a true and accurate record.

6. 04/03/187 – COUNTY COUNCILLORS REPORT

- 6.1 County Councillor B. Williams reported that recent flooding was using all the resources at Staffordshire Council Council and that grant funding is available from the Government which needs to be applied for online. Members enquired if an action plan is being produced to address the flooding issues, if an additional Cabinet Member will be appointed for flooding, the size of the contracts that Amey have currently in the UK and a discussion was held regarding the increase in household insurance due to properties being classified as 'flood risk' areas.
- 6.2 County Councillor B. Williams reported that there have been no reported cases of the Coronavirus in Staffordshire at the moment but the County Council are promoting the 'catch it/bin it' campaign and the use of hand gel and cleaning work surfaces.
- 6.3 Councillor B. Woolley reported that residents in Mitre Road are requesting certain spaces be turned into parking areas due to the lack of parking/dangerous parking on this road.

7. 04/03/188 – DISTRICT COUNCILLORS REPORT

- 7.1 District Councillors reported that the M54/M6/M6 Toll Link Road schedule was discussed at District Council this week and is awaiting approval by the Secretary of State. Work will start in 2021/22 with completion due in 2026. Members raised concerns regarding junction 11 on the M6 as it is anticipated that the traffic lights will cause a hold-up and concerns regarding alternative routes being found through small villages such as Cheslyn Hay. Councillor Hollis discussed his concerns regarding the HGV's already using the village on a daily basis and suggested a 'chicane' system be implemented.

- 7.2 District Councillors reported that a briefing had been given on the 'Local Plan' with discussions around the duty to co-operate with neighbouring authorities to free-up green belt land for building. Objections were raised if the neighbouring authority already has brownfield sites to be used as an alternative.
- 7.3 Councillor J. C. Davison discussed the South Staffordshire Review newsletter and raised his concerns regarding the 8 million pound spend on the new Community Hub build, which he alleged would be of no benefit to the council tax payers of Cheslyn Hay. District Councillors present commented on their opinion regarding the project.

8. 04/03/189 - PLANNING

- 8.1 20/00155/TREE – Removal of two TPO'd oak trees at 39 Tudor Way, WS6 7LN.

Proposed by Councillor B. L. Bladen, seconded by Councillor J. C. Davison, all in favour with the exception of Councillor J. D. Lockley, that the Clerk inform South Staffordshire Council that Cheslyn Hay Parish Council object to the removal of the two TPO'd oak trees at 39 Tudor Way, WS6 7LN as the trees were in-situ before the extension was built and, as such, the extension build should have made provision for the close proximity of the trees.

9. 04/03/190 – FINANCE

- 9.1 Report 1 – Payments – Payments proposed by Councillor E. A. Davison (Mrs), seconded by Councillor B. Woolley with Councillor P. L. Appleton as third signatory.
- 9.2 The Clerk discussed issues relating to the bank account of the Council.

RESOLVED:

That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

10. 04/03/191 – CLERKS REPORT

- 10.1 Contract meeting with South Staffordshire Council – The Clerk reported that a meeting has been scheduled with South Staffordshire Council regarding the grass cutting contract for the forthcoming year. This will be held on Tuesday 10th March 2020 at 9.00 am at the Village Hall, should any Member wish to attend. The Clerk distributed a copy of the checklist for both the recreation ground and the cemetery sites, which will be signed and sent back to South Staffordshire Council after each visit to monitor performance.
- 10.2 Staffordshire County Council Highways Update – The Clerk reported on the following responses from County Councillors B. Williams and K. Perry :-
- County Councillor B. Williams will contact resident referred by Councillor P. Wilkinson regarding the blocked drain;
 - Virgin have been requested to repair the alleged substandard work on Rosewood Park and Landywood Lane;
 - Top-dressing issues along Station Street will be addressed once flooding priorities have abated;
 - Councillor Perry will speak to the Clerk regarding a meeting to interested parties relating to the turning circle on Rosemary Road and Councillor Williams will request the brook to be cleared out;
 - Request regarding min-island on Saredon Road have been passed to County Council Highways for action.

- 10.3 Flooding Issues – The Clerk re-iterated the details from the government flood recovery scheme and requested Members to inform any residents who may be eligible to apply.
- 10.4 CCLA Miners Welfare Recreation Ground Mandate – The Clerk reported that the mandate for the Miners Welfare Recreation Ground needs to be completed before the account can be closed. A discussion was held and it was agreed that the Chair and Vice Chair, together with the Parish Clerk complete the necessary paperwork.
- 10.5 Tractor Committee – The Clerk reported that a Tractor Committee is to be convened to discuss any existing equipment issues and any new equipment requests and enquired if any Member present would like to join as Councillor Denson is no longer a Member.
- 10.6 Coronavirus - The Clerk discussed the actions recommended by the World Health Organisation in relation to the coronavirus and work buildings and has ordered touch free hand gel dispensers and displayed the appropriate posters in the reception area and washrooms. A discussion was held regarding the Parish Council should an outbreak occur.
- 10.7 Members requested the cleaning of the bus shelters and the cleaning and painting of the street furniture to be scheduled.
- 10.8 Members reported that the Warburton's van was still parking and causing an obstruction on Landywood Lane, despite the letter being sent from the Parish Council.

RESOLVED

That the Clerk make minor amendments to the grass cutting checklist before the meeting with South Staffordshire Council on Tuesday 10th March 2020.

Proposed by Councillor B. Woolley, seconded by Councillor J. C. Davison, all in favour, that the Chair, Councillor S. Hollis and the Vice-Chair, Councillor B. L Bladen complete the CCLA Miners Welfare Recreation Ground mandate as First and Second Trustees on behalf of Cheslyn Hay Parish Council and that the Clerk act as Correspondent for the account.

That Councillors S. Hollis, B. L. Bladen and B. Woolley attend the Tractor Committee meeting scheduled for Tuesday 10th March 2020 at 10.00 am.

That the Chair and the Clerk liaise regarding any actions required should a coronavirus outbreak occur in terms of staffing, the building and the cancelling of classes and meetings.

That the Clerk arrange for the cleaning of the bus shelters and the cleaning and painting of the street furniture.

That the Clerk call into the Co-op on Landywood Lane to discuss the Warburton's van causing an obstruction to drivers.

11. 04/03/192 – CORRESPONDENCE

- 11.1 Staffordshire County Council – correspondence from Helen Fisher, Cabinet Member for Highways stating that grass verges will have six cuts per season from this financial year together with one instance of weed spraying on growing plants only – **noted**.
- 11.2 South Staffordshire Council – Chairman's Civic Dinner on Friday 24th April 2020 at Oak Farm, Watling Street – **noted**.
- 11.3 South Staffordshire Council – Spring Parish Summit will be held on Thursday 26th March 2020 – **noted**.
- 11.4 Cannock Chase Council – Parks and Open Spaces Survey will close on Friday 27th March 2020 – **noted**.
- 11.5 Staffordshire Fire and Rescue Service Plan – consultation will close on Monday 22nd March 2020 – **noted**.
- 11.6 Places for Councillor B. L. Bladen and Councillor B. Woolley have been reserved on the planning training at Yarnfield on Saturday 28th March 2020 – **noted**.

RESOLVED:

That the Clerk email any appropriate items after the meeting.

12. 04/03/193 - TABLED ITEMS

- 12.1 Staffordshire Parish Council Association Bulletins 20th and 27th February 2020.
- 12.2 South Staffordshire Council News Round-up issues 156 and 157.
- 12.3 Community Foundation for Staffordshire People Power Fund Grant Alert, Shropshire Flood Appeal and Stafford Borough Council Small Grants Scheme.
- 12.4 Staffordshire County Council Dignity Awards 2020.

RESOLVED:

That the Clerk email any appropriate items after the meeting.

13. 04/03/194 – CHAIRMAN'S ANNOUNCEMENTS

- 13.1 The Chair reported that he had received notification from Staffordshire County Council that the pothole he had reported 22 months ago has finally been repaired.

14. 04/03/195 – SECTION 17 STATEMENT

- 14.1 Items 6.3 and 10.8.

15. 04/03/196 – CONFIDENTIAL ITEMS

- 15.1 Legal items for discussion.

The meeting closed at 9.30 pm.

