



CHESLYN HAY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on Wednesday 5th February 2020 at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

1. 05/02/153 – PUBLIC PARTICIPATION

- 1.1 A resident attended the meeting to discuss agenda item 8.1, 19/00995/TREE, at 43 Tudor Way, Cheslyn Hay, WS6 7LN.

2. 05/02/154 - MEMBERS PRESENT

- 2.1 Councillor S. Hollis (Chair)
Councillors :- P. L. Appleton, B. L. Bladen, E. A. Davison (Mrs), J. C. Davison,
A. W. Emery, I. E. Emery, J. D. Lockley, A. J. Woolley, B. Woolley.
District/County Councillor B. Williams
County Councillor K. Perry
Melanie Brown – Parish Clerk

3. 05/02/155 – APOLOGIES

- 3.1 Apologies for absence from Councillors T. M. Boyle, L. Emery, G. P. Keatley, C. Wilkinson (Mrs) and P. Wilkinson.

4. 05/02/156 – DECLARATIONS OF INTEREST

- 4.1 No declarations of interest reported.

5. 05/02/157 – MINUTES

- 5.1 That the minutes of the Parish Council meeting held on Wednesday 8th January 2020 be agreed.

RESOLVED:

Proposed by Councillor B. Woolley, seconded by Councillor E. A. Davison, all in favour, that the minutes of the Parish Council meeting held on Wednesday 8th January 2020 be recorded as a true and accurate record.

6. 05/02/158 – COUNTY COUNCILLORS REPORT

6.1 County Councillor K. Perry reported on the following issues:-

- Landywood Lane repair (2112314) – Now scheduled to repair the whole piece, rather than just the affected area.
- Old Landywood Lane flooding issue – this is now a priority spot as Great Wyrley, Cheslyn Hay and Essington Parish Councils have made complaints. A gully emptier and tree root cutter have been requested at this spot and engineering solutions will be discussed at a scheduled meeting with Highways. Councillor J. C. Davison requested that notices are erected at Long Lane end to warn drivers of the approaching danger. Councillor P. L. Appleton suggested french drains/ditches as a solution and to establish who the land owner is on the open-cast land.
- Saredon Road – A permanent solution to the mini-island will be discussed at the scheduled meeting with Highways, Councillor Perry requested the Parish Council's preferred options. Councillor Hollis discussed the issue with the HGV's navigating the island and he had shared his concerns with Gavin Williamson MP. Councillor Perry suggested applying for a new round-about or pelican crossing as part of the Section 106 agreement for Saredon Road.
- Rosemary Road Turning Circle – Councillor Perry reported that this is not the responsibility of the County Council and if the Parish Council were to adopt this land then funding could be made available via project funds.

6.2 County Councillor B. Williams reported on the following issues:-

- The County Council is now asking Members of the public to use modern reporting systems rather than telephone reporting, any Members of the public without access will need to ring the main switchboard number instead of the Highways telephone reporting line.
- County Councillor B. Williams issued Councillor A. W. Emery a newspaper cutting detailing the budget plans for the next financial year, in response to his request for detailed financial information.
- County Councillor B. Williams reported that Pinfold House is not the responsibility of the County Council, Councillor K. Perry suggested contacting South Staffordshire Council for some advice.
- County Councillor B. Williams reported that he is unable to give any further information regarding the officer responsible for inspecting potholes due to the Data Protection Act.

RESOLVED:

That the Clerk add the Saredon Road mini-island as an agenda item for the next meeting.

That the Clerk add Rosemary Road turning circle as an agenda item for the next meeting.

That the Clerk/Chairman:-

- **Contact South Staffordshire Council to request a copy of the lettings policy for Pinfold House and establish if the criteria has recently changed;**
- **Contact South Staffordshire Council to establish if the District Council have any duty of care/involvement in Pinfold House or use the facility to house the homeless;**
- **Establish who owns the opencast land on Old Landywood Lane;**
- **Request the County Council for information regarding the parameters for urgent pothole repairs in terms of size/shape/depth and request information regarding reporting systems for members of the public without access to smartphones or tablets.**

7. 05/02/159 – DISTRICT COUNCILLORS REPORT

- 7.1 District Councillors discussed a meeting with South Staffordshire Council, the four District Councillors for Cheslyn Hay were in attendance and the developers of the SAD site at Saredon Road. The application has now been changed to 60 houses, including more affordable housing, and the car park has been moved to the same site as the housing development. A discussion took place regarding the issues with sewerage on this site and the need to give Cheslyn Hay residents preference to the housing.
- 7.2 A discussion took place regarding lack of enforcement activity at the Sawmill site on Saredon Road.
- 7.3 A discussion took place regarding the issues with the Morris Homes site on New Horse Road and Councillor Hollis updated Members present.

RESOLVED:

That the Clerk request South Staffordshire Council to provide details of the owner of the land and the company who are trading as a sawmill on Saredon Road and ask if a 'cease and desist' notice could be issued as a matter of urgency.

8. 05/02/160 - PLANNING

- 8.1 19/00995/TREE – Crown reduction of minimum 3 metres on TPO Oak T1 at 43 Tudor Way, WS6 7LN
- 8.2 20/00014/TREE – Reduce height by 25% and remove overhanging branches on TPO Oak G4 at 20 Tudor Way, WS6 7LN
- 8.3 A discussion was held regarding the planning application for 1 High Street, Cheslyn Hay and the new business located at Low Street Cheslyn Hay.

RESOLVED:

Proposed by Councillor J. C. Davison, seconded by Councillor B. L. Bladen, all in favour, that the Clerk inform South Staffordshire Council that there are no objections to planning applications 19/00995/TREE or 20/00014/TREE.

That the Clerk send a copy of the planning decision for 1 High Street, Cheslyn Hay to all Members, request information as to when the development may start and enquire if a section 106 agreement has been finalised for this application.

That the Clerk enquire if the new business located on Low Street has planning permission or 'change of use' permission.

9. 05/02/161 – FINANCE

- 9.1 Report 1 – Payments – Payments proposed by Councillor A. J. Woolley, seconded by Councillor E. A. Davison with Councillor B. L. Bladen as third signatory.

RESOLVED:

That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

10. 05/02/162– CLERKS REPORT

- 10.1 Approval of the Minutes of the Budget and Precept meeting 22nd January 2020 – The minutes of the meeting were checked for accuracy.
- 10.2 Changes to PCSO support in Cheslyn Hay – The Clerk reported that Chief Inspector Mark Ward has left Staffordshire Police and has now been replaced by Chief Inspector Simon O'Donnell. Due to the decrease in PCSO's they now have dual areas of responsibility and will continue to attend Parish Council meetings to discuss local crime/trends but not produce a Police Report, any questions to be emailed to officers before the meeting dates. Drop-in surgeries will be replaced by electronic drop-in surgeries.
- 10.3 South Staffordshire Council 'Three-Tier Working' update – The Clerk reported that a locality workshop will be arranged sometime in February to engage Parish, District and County Members to explore options and further locality meetings will be held thereafter.
- 10.4 Cheslyn Hay War Memorial – The Clerk reported that an application has been sent to the Conservation Officer, including a method statement, to carry out works on the War Memorial, work is expected to start in March or April 2020.
- 10.5 Virgin Media – The Clerk reported that there are issues with the trenches dug out by Virgin Media, when they were installing their cable, which need to be reported to Staffordshire County Council within a two year time-frame. Pavements have started to break away from the tarmac laid by Virgin Media on the Rosewood Park estate.

RESOLVED

Proposed by Councillor B. Woolley, seconded by Councillor J. C. Davison, all in favour, that the minutes of the Budget and Precept meeting held on the 22nd January 2020 are a true and accurate record.

That the Clerk request Chief Inspector Simon O'Donnell to attend a Parish Council meeting.

That the Clerk inform the PCSO's that the Police Surgeries are very often out-of-date when they are advertised on 'smart alert'.

That Members inform the Clerk of any areas of concern with work carried out by Virgin Media no later than Friday 14th February 2020.

11. 05/02/163 – CORRESPONDENCE

- 11.1 Request from resident relating to a complaint in Old Landywood Lane and Station Street – **noted**.
- 11.2 Request from resident to Cheslyn Hay District Councillors relating to the new green bin charging policy – **noted**.
- 11.3 Request from resident in High Street regarding parking issues outside Pinfold House.
- 11.4 Complaints from residents in Chapel Square regarding problems with vermin – **noted**.
- 11.5 Staffordshire Parish Council's Association Councillor training on 19th and 26th February 2020 – **noted**.

RESOLVED:

That the Clerk request County Councillors K. Perry and B. Williams to arrange a site visit with a view to installing yellow lines, or an alternative solution, outside Pinfold House.

12. 05/02/164 - TABLED ITEMS

- 12.1 Staffordshire Parish Council Association Bulletins 9th, 16th, 23rd and 30th January 2020.
- 12.2 South Staffordshire Council News Round-up issues 150 – 153.
- 12.3 The Community Foundation for Staffordshire Grant Alert January 2020.
- 12.4 Support Staffordshire Newsletter – January 2020.

RESOLVED:

That the Clerk email any appropriate items after the meeting.

13. 05/02/165 – CHAIRMAN'S ANNOUNCEMENTS

- 13.1 No Chairman's Announcements.

14. 05/02/166 – SECTION 17 STATEMENT

- 14.1 Item 10.2.

15. 05/02/167 – CONFIDENTIAL ITEMS

- 15.1 A legal issues was discussed together with recommendations from the Human Resources Committee.

The meeting closed at 9.25 pm.