



CHESLYN HAY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on Wednesday 12th August 2020 at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

1. 12/08/01– PUBLIC PARTICIPATION

- 1.1 A group of residents from Coltsfoot View attended the meeting to discuss issues relating to flooding as follows:-
- Alleged that the drains have not been flushed and jetted in 22 years (after the 1998 flood);
 - Request that the items to be resolved from the Parish Council meeting of the 4th March 2020 be addressed as a matter of urgency;
 - Request for the Great Wyrley side of Landywood Lane to be dug out with a spade and the debris to be disposed of;
 - Request for a preventative maintenance schedule to be implemented for Landywood Lane/Coltsfoot View in order to keep the drains and gutters clear in November/December of each year;
 - Request for the wider flooding issues and damage to properties to be addressed;
 - Request for a progress report in relation to the Culvert on Landywood Lane;
 - Residents volunteered to clear debris on Landywood Lane if this can be done safely using road closures/traffic light system;
 - Request for a copy of the Service Level Agreement that the County Council hold with Amey.
- 1.2 Residents expressed their gratitude to Councillor S. Hollis, Councillor K. Perry and C. Larvin (officer of the Council) for assistance to date.
- 1.3 Councillor K. Perry reported that the drains had been cleared by C. Larvin from the County Council in the last few days and that the flood risk team at the County Council have been alerted to the situation. In terms of clearing the Culvert, a letter had been sent to the landowner two years ago and a letter has been sent more recently from the flood risk team alerting them to their obligations.
- 1.4 Councillor K. Perry reported that there has been a change to Cabinet Members which may impact on the level of service offered, a discussion regarding Amey then ensued.

RESOLVED:

That County Councillor K. Perry request a schedule of works in relation to flooding areas in Cheslyn Hay and keep pursuing the other issues for Coltsfoot View residents.

That the Clerk request a copy of the Service Level Agreement that Staffordshire County Council hold with Amey.

2. 12/08/02– CARRY FORWARD OR ELECTION OF CHAIRMAN/VICE CHAIRMAN UNTIL MAY 2021

- 2.1 A discussion was held regarding the cancellation of the Annual meetings in May this year, due to the COVID situation, where the Chair and Vice Chair are normally elected.

RESOLVED:

Proposed by Councillor B. Woolley, seconded by Councillor A. Woolley, resolution carried, that the Chair and Vice Chair and all Committee Members remain in post until May 2021.

3. 12/08/03 – DISPENSATION FOR PARISH COUNCIL MEMBERS

- 3.1 A discussion was held regarding the six month rule where if a Member fails throughout six consecutive months to attend any meetings of the Council they automatically cease to be a member of the Council.
- 3.2 A discussion was held regarding the two Full Council meetings held by the Parish each month.

RESOLVED:

Proposed by Councillor B. Woolley, seconded by Councillor T. M. Boyle, all in favour, that non-attendance at Parish Council meetings is approved until May 2021 due to the COVID situation and that one Full Council meeting will be held each month until the end of the year, reviewed in January 2021.

4. 12/08/04 - MEMBERS PRESENT

- 4.1 Councillor S. Hollis (Chair)
Councillors :- P. L. Appleton, B. L. Bladen, T. M. Boyle, E. A. Davison, J. C. Davison,
A. W. Emery, I. Emery, L. Emery, J. D. Lockley, A. J. Woolley,
B. Woolley
County Councillor K. Perry
County/District Councillor B. Williams
Melanie Brown – Parish Clerk

5. 12/08/05 – APOLOGIES

- 5.1 Apologies for absence from Councillors G. P. Keatley, C. Wilkinson and P. Wilkinson.

6. 12/08/06 – DECLARATIONS OF INTEREST

- 6.1 No declarations of interest recorded.

7. 12/08/07 – MINUTES

- 7.1 That the minutes of the Parish Council meeting held on Wednesday 18th March 2020 be recorded as a true and accurate record.

RESOLVED:

Proposed by Councillor T. M. Boyle, seconded by Councillor A. Woolley, all in favour, that the minutes of the Parish Council meeting held on Wednesday 18th March 2020 be recorded as a true and accurate record.

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Chairman's Signature

8. 12/08/08 – COUNTY COUNCILLORS REPORT

- 8.1 Councillor K. Perry reported that Alan White is the new Leader of Staffordshire County Council and discussed Covid cases in Staffordshire and plans for lockdown if necessary. A discussion regarding local test centres ensued and Councillor Perry will raise this again with South Staffordshire Council. A support fund for distributing PPE and a recovery fund are now available, details on Staffordshire County Council's website.
- 8.2 Councillor B. Williams discussed the changes to the M54/M6/A460 link road and the passing of the rail hub for South Staffordshire.
- 8.3 Members raised issues with the public walk at the back of the Mary Rose public house and the mini-island at the top of Saredon Road which has still not be repaired.

RESOLVED:

That County Councillors investigate issues reported at 8.3.

9. 12/08/09 – DISTRICT COUNCILLORS REPORT

- 9.1 District Councillors updated Members present on the following:-
 - The contractors will start work on South Staffordshire Council's Community Hub at Codsall in September, work will take approximately 17 months to complete (Spring 2022);
 - A gardening group have contacted Councillor J. D. Lockley requesting to work in Cheslyn Hay on green areas, the Clerk is liaising with South Staffordshire Council regarding this request;
 - Severn Trent have been invited to an Overview and Scrutiny Committee at the Council Offices to answer questions relating to the whole of the District;
 - District Councillors have requested CCTV cameras for Cheslyn Hay recreation ground following vandalism and anti-social behaviour.
- 9.2 Councillor Appleton requested District Councillors to look at Sutherland Road open space as maintenance to the grate system is not being carried out.
- 9.3 Councillor B. Woolley requested an enforcement update on the tree house.
- 9.4 Councillor A. W. Emery requested an update on the enforcement issue with Morris Homes on New Horse Road.

RESOLVED:

That District Councillors investigate issues reported at 9.2, 9.3 and 9.4.

10. 12/08/10 - PLANNING

- 10.1 20/00633/TTREE – Cut back branches overhanging roof at 3 Seymour Close, WS6 7LP on public walk-way off Mary Rose Close
- 10.2 20/00516/FUL – Construction of three houses to the rear of the The White Horse Public House, Mount Pleasant, WS6 7AG
- 10.3 20/00527/FUL – Replacement Structure and Retention of Lighting Columns on the

Basis that the temporary consent will last for a period of two years
At land to the North East of Saredon Road, Cheslyn Hay

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Chairman's Signature

- 10.4 20/00609/FUL – Warehouse extension at CT Paper Sales Limited, Hawkins Drive, WS11 0XT
- 10.5 20/00626/FUL – Two-storey rear extension and first floor side extension at 21 Falcon Close, Cheslyn Hay, WS6 7LJ

RESOLVED:

That the Clerk inform South Staffordshire Council that there are no objections to applications 20/00622/TTREE, 20/00609/FUL and 20/00626/FUL.

That the Clerk inform South Staffordshire Council that Cheslyn Hay Parish Council object to Planning Application 20/00516/FUL due to this being an infill development, a legal case is already being pursued in adjacent New Horse Road in relation to a sewerage issue, potential coal mining risks and highway safety.

That the Clerk inform South Staffordshire Council that Cheslyn Hay Parish Council object to Planning Application 20/00527/FUL due to inappropriate development, planning history, residential amenity, highway safety, retrospective planning application and health and safety issues.

That the Clerk write to Rt. Hon. Gavin Williamson MP requesting Members of Parliament look at the appeal processes in relation to stopping the planning enforcement process from being carried out.

11. 12/08/11 – FINANCE

- 11.1 The Clerk discussed the operating income, budgets, costs, balance sheet and earmarked reserves relating to the Annual Return for year ending 31st March 2020. Papers had been distributed for perusal prior to this meeting.
- 11.2 The Clerk discussed the findings of the Internal Audit Report for 2019/20, which had been distributed for perusal prior to this meeting, and Members noted the comments. Notes regarding contracts of employment will be referred to the Human Resources Committee.
- 11.3 The Clerk discussed the Annual Governance and Accountability Return for 2019/20 which had been distributed for perusal prior to this meeting.

RESOLVED:

Proposed by Councillor T. M. Boyle, seconded by Councillor E. A. Davison, all in favour, that the Chairman and the Clerk sign Section 1 (Annual Governance Statement) for 2019/20.

Proposed by Councillor E. A. Davison, seconded by Councillor B. Woolley, all in favour, that the Chairman and the Clerk sign Section 2 (Accounting Statements) for 2019/20.

12. 12/08/12 – CLERKS REPORT

- 12.1 Village Hall Update – The Clerk reported that the Village Hall had re-opened on the 8th July 2020 after carrying out risk assessments and providing instruction to hirers. No social gatherings such as parties are allowed at present. The Library Service have also re-opened a restricted service.
- 12.2 Recreation Ground/Play Equipment – The Clerk reported that the issues with litter, damage to play equipment and anti-social behaviour have been unprecedented during the lockdown period. Large gatherings of youths drinking were reported on the recreation ground along with the use of nitrous oxide canisters. Residents adjacent to the recreation ground have made several complaints with regard to anti-social behaviour. The Police have been informed on a regular basis of ongoing issues and South Staffordshire Council have been approached by Councillor T. M. Boyle to issue a Public Space Protection Order and for the use of CCTV cameras. Issues with football training during the evening and weekends has also generated complaints from residents as it is affecting their parking on Rosemary Road and surrounding cul-de-sacs. Members requested that the play equipment on Low Street is painted.
- 12.3 Meeting Dates 2020 – The Clerk reported that Committees will be arranged as and when necessary and the next Full Council meeting will be held on Wednesday 16th September 2020. Training is available with Zoom or Microsoft Teams should Members wish to conduct Parish Council meetings online.
- 12.4 Amendments to Delegated Decisions – The Clerk enquired if any amendments to the delegated decisions were required as Parish Council meetings have resumed. Members were happy to continue with the delegated decisions between meetings and requested an update when a decision has been made.
- 12.5 Cheslyn Hay War Memorial – The Clerk reported that the work is now completed at Cheslyn Hay War Memorial and comments from residents have been positive. A re-dedication ceremony will be arranged when possible in conjunction with The Royal British Legion. A report from the Conservation Company has been received which will be disseminated to Members via email. Councillor T. M. Boyle requested that the uplighters at the War Memorial and Chapel Square are re-instated.
- 12.6 Chase Coronavirus Support Network – The Clerk reported that 110 individual households received support between March and July in Cheslyn Hay with shopping and prescription deliveries. The organisation is now winding down and referring to other agencies due to lack of volunteers and co-ordinators.
- 12.7 Football Committee Meeting – The Clerk requested a meeting of the Football Committee on Wednesday 19th August 2020, namely Councillor P. Wilkinson (Chair), Councillors P. Appleton, G. P. Keatley, J. D. Lockley, A. Woolley and B. Woolley.

RESOLVED

That the Clerk arrange for the uplighters at the War Memorial and Chapel Square site to be re-instated.

That the Clerk arrange for the play equipment on Low Street to be painted.

That the Clerk arrange a meeting of the Football Committee on Wednesday 19th August 2020.

13. 12/08/13 – CHAIRMAN'S ANNOUNCEMENTS

- 13.1 The Chairman requested a vote of thanks for the Parish Council staff who had worked throughout the COVID lockdown covering for staff who were absent or vulnerable.

14. 12/08/14 – SECTION 17 STATEMENT

- 14.1 Items 9.1 and 12.2.

15. 12/08/15 – CONFIDENTIAL ITEMS

- 15.1 Legal item for discussion.

The meeting closed at 9.35 pm.

