



CHESLYN HAY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on Tuesday 13TH OCTOBER 2020 at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

1. 13/10/30 – PUBLIC PARTICIPATION

- 1.1 Residents of Coltsfoot View attended the meeting to discuss the ongoing flooding issues as follows:-
- Request for the cleaning of the culvert and the drains to be flushed and jetted as part of a maintenance programme;
 - Update on works relating to the culvert on Landywood Lane and correspondence with the landowner, including clearing of the culvert by the County Council and invoicing the landowner if necessary;
 - Recent flytipping in the culvert which results in six black bags being retrieved by residents of Coltsfoot View for South Staffordshire Council to collect;
 - Whether Coltsfoot View would be designated with a flood risk status and if this would be made known during local search enquiries?
 - A request for residents to contact the Street Scene Team when the road sweeper needs to visit Landywood Lane;
 - Thanks to all the Councillors and Council Officers assisting in resolving the flooding issues at Coltsfoot View.
- 1.2 The Clerk provided some information to the residents, as requested by Councillor K. Perry.
- 1.3 Residents were unhappy that the Clerk had limited the numbers attending this public participation session. The Clerk explained that this was due to the maximum room capacity during the Covid-19 outbreak and the Government social distancing guidelines which need to be adhered to. However, she has suggested arranging a separate meeting for Coltsfoot View residents at the Village Hall to meet with their District and County Councillors where all residents would be able to attend.

RESOLVED:

Proposed by Councillor J. C. Davison, seconded by Councillor C. Wilkinson, all in favour, that the public participation session is carried out by written requests only prior to the meeting, as a temporary measure, until the social distancing measures are lifted and the risk of infection lessens.

That the Clerk contact County Councillors K. Perry and B. Williams to arrange a meeting with the Coltsfoot View residents at the Village Hall, as soon as it is safe to do so.

2. 13/10/31 - MEMBERS PRESENT

2.1 Councillor S. Hollis (Chair)

Councillors :- P. L. Appleton, B. L. Bladen, E. A. Davison, J. C. Davison,
C. Wilkinson, P. Wilkinson, A. J. Woolley, B. Woolley
Melanie Brown – Parish Clerk

3. 13/10/32 – APOLOGIES

**3.1 Apologies for absence from Councillors T. M. Boyle, A. W. Emery, I. Emery,
L. Emery, G. P. Keatley, D. Lockley and County Councillors B. Williams and K. Perry.**

4. 13/10/33 – DECLARATIONS OF INTEREST

4.1 No declarations of interest recorded.

5. 13/10/34 – MINUTES

5.1 That the minutes of the Parish Council meeting held on Tuesday 15th September 2020 be amended as follows:-

- 4. Declaration of interest from Councillor B. L. Bladen in relation to agenda item 8, he took no part in the discussions regarding the applications from South Staffordshire Housing Association.*
- 6. Request from Councillor P. Wilkinson for information relating to the sink hole at the bottom of Hawthorn Road.*

RESOLVED:

Proposed by Councillor B. Woolley, seconded by Councillor P. Wilkinson, all in favour, that, with the above amendments, the minutes of the Parish Council meeting held on Tuesday 15th September 2020 be recorded as a true and accurate record.

6. 13/10/35 – COUNTY COUNCILLORS REPORT

6.1 No County Councillors in attendance.

7. 13/10/36 – DISTRICT COUNCILLORS REPORT

- 7.1 District Councillor S. Hollis discussed attending the appeal with the Planning Inspectorate in relation to the Sawmill application on Saredon Road, Cheslyn Hay where South Staffordshire Council had deemed the application as unlawful. After a site visit the decision is now pending.**
- 7.2 District Councillor S. Hollis reported that he would be requesting the Planning Department to re-visit the tree house application due to the close proximity to the boundary and loss of outlook. A discussion took place regarding the sending of Officer decisions to the Clerk which was withdrawn several years ago, if the Officer Decision list was still circulated this application decision would have been picked up far earlier.**
- 7.3 District Councillor S. Hollis reported that South Staffordshire Council are awaiting a High Court date in relation to the Morris Homes case.**

RESOLVED:

Councillor S. Hollis to contact South Staffordshire Council planning department regarding the tree house approval.

8. 13/10/37 - PLANNING

- 8.1 No planning applications for consideration.
- 8.2 The Clerk had distributed the consultation White Paper 'Planning for the Future' to all Members prior to this meeting. A discussion ensued and it was agreed to maintain a local planning authority at a local level was the preferred option.

RESOLVED:

That the Chair and the Clerk respond to the consultation White Paper 'Planning for the Future' no later than the 29th October 2020.

9. 13/10/38 – FINANCE

- 9.1 Financial Reports – The financial reports for August 2020 were discussed by the Clerk and the bank statements verified and signed by Councillors C. and P. Wilkinson.

The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.

RESOLVED:

Proposed by Councillor C. Wilkinson, seconded by Councillor J. C. Davison, all in favour that the Financial Reports for August 2020 be agreed.

10. 13/10/39 – CLERKS REPORT

- 10.1 The Royal British Legion Remembrance Service –The Clerk reported that after discussions at a meeting yesterday evening The Royal British Legion, Cheslyn Hay Branch, will not be arranging a parade or a service at the War Memorial on the 8th November 2020. Wreaths to be laid by The Royal British Legion on request. Cheslyn Hay Parish Council to dress the war memorial, as in previous years.
- 10.2 Cheslyn Hay War Memorial – The Clerk reported that an article in the Chronicle purporting that the names on the war memorial plaques were in the wrong order was incorrect and the Chronicle has printed a response from the Parish Council. A discussion was held regarding installing uplighters and repairing the existing lights on the war memorial site and repairing the block paving where appropriate.
- 10.3 Access to Cheslyn Hay Recreation Ground – A discussion was held regarding residents obtaining access on to Parish Council land in order to receive deliveries or have grounds and tree work completed as there is no access from the front to the back of the houses in most cases. This has resulted in being requested to open gates several times a day in some cases over a period of time.
- 10.4 Meeting Dates – The Clerk reported that Finance and Policies Committees and Full Council Budget and Precept meetings were scheduled before the end of the year, pending local Tier or full lockdowns. A discussion was held regarding the Budget and Precept meeting which is statutory, the Clerk to produce budgetary information taking into account the Pandemic situation and any appropriate cost saving measures.

RESOLVED

That the Chair/Clerk be delegated to organise the lighting and repairs to the block paving on the War Memorial site.

That the Clerk arrange for a refundable deposit to be obtained from residents who wish to have access to any land owned by Cheslyn Hay Parish Council, all in favour with the exception of Councillor P. L. Appleton.

That the Clerk arrange for the statutory Budget and Precept meeting as soon as reasonably possible, dependent on the Government lockdown requirements.

11. 13/10/40 – CHAIRMAN'S ANNOUNCEMENTS

11.1 No Chairman's announcements.

12. 13/10/41 – SECTION 17 STATEMENT

12.1 No items.

13. 13/10/42 – CONFIDENTIAL ITEMS

13.1 Standing Orders were suspended and an update from the Human Resources Committee was discussed.

The meeting closed at 9.45 pm.