



CHESLYN HAY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on Tuesday 15th September 2020 at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

The meeting started at 7.15 pm due to the Clerk and Members of the Parish Council dealing with an enforcement issue at Cheslyn Hay recreation ground.

1. 15/09/16 – PUBLIC PARTICIPATION

1.1 No members of the public present.

2. 15/09/17 - MEMBERS PRESENT

2.1 Councillor S. Hollis (Chair)

Councillors :- P. L. Appleton, B. L. Bladen, E. A. Davison, A. W. Emery,
I. Emery, G. P. Keatley, J. D. Lockley (8.40 pm)
C. Wilkinson, P. Wilkinson, A. J. Woolley, B. Woolley
County Councillors K. Perry and B. Williams
Melanie Brown – Parish Clerk

3. 15/09/18 – APOLOGIES

3.1 Apologies for absence from Councillors T. B. Boyle, J. C. Davison, and L. Emery.

4. 15/09/19 – DECLARATIONS OF INTEREST

4.1 Declarations of interest from Councillor B. Woolley in relation to agenda item 9, from Councillor B. L. Bladen in relation to agenda item 8 and Councillor S. Hollis in relation to item 10.7.

5. 15/09/20 – MINUTES

5.1 That the minutes of the Parish Council meeting held on Wednesday 12th August 2020 be recorded as a true and accurate record.

RESOLVED:

Proposed by Councillor A. W. Emery, seconded by Councillor B. L. Bladen, all in favour, that the minutes of the Parish Council meeting held on Wednesday 12th August 2020 be recorded as a true and accurate record.

6. 15/09/21 – COUNTY COUNCILLORS REPORT

- 6.1 Councillor B. Williams reported that items discussed in the County Councillors report at the last meeting had not been minuted.
- 6.2 Councillor B. Williams reported on the following issues :-
- Andrew Aston is leading on a project to lay railway sleepers as edging onto Sutherland Road open space;
 - Andrew Brett from Flood Risk management is checking gullies and sewers around Coltsfoot View and checking the ownership of the watercourse;
 - Two million pounds of funding is being made available for Highway issues, Councillor A. Woolley requested information as to how this would be broken down into Parish level.
- 6.3 Councillor K. Perry reported on the following issues :-
- Councillor K. Perry had sent information to the Clerk regarding flood risk areas in the Parish and local issues such as Saredon Road island repair, the Clerk reported that a Freedom of Information Request has been made to Staffordshire County Council for the Service Level Agreement with Amey to be disclosed;
 - An issue has been raised regarding a public right of way in Hospital Street being cleared, this has been passed to the District Council for action;
 - Councillor K. Perry issued a thank you card from Mr Ian Dudson CBE KStj., Her Majesty's Lord-Lieutenant of Staffordshire, thanking the Parish Council for their contribution during the Covid-19 pandemic.
- 6.4 Members requested an update on whether the land owner on Landywood Lane has been requested to cut back the trees and bushes which are overhanging the highway.

RESOLVED:

That County Councillors investigate issues reported at 6.2 and 6.3.

7. 15/09/22 – DISTRICT COUNCILLORS REPORT

- 7.1 District Councillor B. Williams discussed the planning applications from the Housing Authority to knock down garages and build accommodation, he reported that green spaces must be left and trees planted.
- 7.2 District Councillor B. Williams reported that he has requested Severn Trent to clear the watercourse on Sutherland Road open space.
- 7.3 Members requested that drains be unblocked and jetted in Mitre Road, an update on the legal position with Morris Homes at New Horse Road and an update on the enforcement issue with a 'tree house' in Littlewood Lane.

RESOLVED:

Councillor S. Hollis volunteered to ask for an update on Morris Homes and the 'tree house' for the next meeting.

8. 15/09/23 - PLANNING

- 8.1 20/00493/FUL – Demolition of existing garages and access hard standing and the construction of a bungalow and associated works at garage site, Mitre Road, Cheslyn Hay.
- 8.2 20/00494/FUL – Demolition of existing garages and access hard standing and the construction of two houses and associated works at garages and parking area, Mitre Road, Cheslyn Hay.
- 8.3 20/00495/FUL – Demolition of existing garages and access hard standing and construction of two bungalows and associated works at garages and parking area, Mitre Road, Cheslyn Hay.
- 20/00496/FUL – Demolition of existing garages and access hard standing and the construction of two affordable houses and associated works at garage site, Cross Street, Cheslyn Hay.
- 20/00599/FUL – New detached dwelling at 21 Brook Road, Cheslyn Hay, WS6 7ES
- 20/00650/FUL – Two-storey side extension at 28 High Street, Cheslyn Hay, WS6 7AD
- 20/00722/TTREE – Reduce height by up to one third at TPO T2 Oak at 9 The Nook, Cheslyn Hay, WS6 7LD.
- 8.4 A discussion ensued regarding the definition of infill in relation to the demolition of existing garages applications by South Staffordshire Housing Association and a need for more affordable housing in Cheslyn Hay. Councillor E. A. Davison requested information as to how all the additional housing approved in Cheslyn Hay relates to the existing Locality Plan.

RESOLVED:

That the Clerk inform South Staffordshire Council that there are no objections to planning applications 20/00493/FUL, 20/00494/FUL, 20/00495/FUL, 20/00496/FUL, 20/00650/FUL and 20/00722/TTREE.

That the Clerk inform South Staffordshire Council that Cheslyn Hay Parish Council object to application 20/00599/FUL on the following grounds:-

- **Cheslyn Hay Parish Council object to any infill applications;**
- **Residential amenity – Visual impact and design overbearing and out of scale, overlooking and loss of privacy for current householders in relation to proximity and light;**
- **Sets a precedent to build along the same line;**
- **Sewerage – there is a longstanding issue with sewerage in Cheslyn Hay and more recently in this particular part of the Parish where the local pumping station was unable to cope with the capacity;**
- **Flood Risk – There are springs located in this area and flooding occurred in 1964 in this and the surrounding areas, all of the properties in this area are declared as a ‘flood risk’ in terms of insurance cover and the Parish Council believe that the likelihood of this occurring is far greater than the applicant predicts.**

That Councillor S. Hollis request information as to how the housing numbers approved in Cheslyn Hay affect the overall allocation for Cheslyn Hay in the existing Locality Plan.

9. 15/09/24 – FINANCE

- 9.1 Financial Reports – The financial reports for July 2020 were discussed by the Clerk and the bank statements verified and signed by Councillors C. and P. Wilkinson.

The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.

RESOLVED:

Proposed by Councillor C. Wilkinson, seconded by Councillor P. Wilkinson, all in favour that the Financial Reports for July 2020 be agreed.

10. 15/09/25 – CLERKS REPORT

- 10.1 M54 to M6 Link Road consultation – The Clerk had distributed the proposed changed to the M54 to M6 Link Road consultation prior to this meeting and a discussion ensued. Project information was available in the meeting room for Members perusal.
- 10.2 Burial Request for Cheslyn Hay Cemetery – The Clerk reported that a request for a cremated remains plot had been received from a resident of Great Wyrley whose Grand-daughter was already buried at Cheslyn Hay cemetery.
- 10.3 Section 137 Grants and Donations Budget – Donations in previous years to The Royal British Legion, The Salvation Army and Citizens Advice Bureau were discussed along with the Section 137 grants.
- 10.4 Boundary Issues at Cheslyn Hay Recreation Ground – The Clerk reported that there has been a request for new fencing, following a health and safety issue, at a property neighbouring the recreation ground together with an enforcement issue at an additional property with access onto the recreation ground.
- 10.5 Seasonal Decorations December 2020 – The Clerk discussed the Seasonal Decorations application to Staffordshire County Council for this year and the order for the Village Christmas Tree. The Salvation Army will not attend Chapel Square or the Village Hall this year.
- 10.6 The Royal British Legion Wreath Requests – The Clerk reported that it was unlikely that the Remembrance Service would be as previous years and is awaiting further information from The Royal British Legion. The Clerk discussed the wreath requests.
- 10.7 Tree Work Requirements in Cheslyn Hay – The Clerk discussed the quotation for the tree work required in Cheslyn Hay in the allotments, cemetery and the recreation ground.
- 10.8 Covid-19 Update – The Clerk reported that the majority of classes have now returned to the Village Hall, following Covid-19 guidance. The Clerk discussed the opportunity for Members to have training from the Parish Councils' Association should they wish to conduct meetings via 'zoom' or 'microsoft teams'.
- 10.9 Small Business Grant – the Clerk reported that a Small Business Grant had been awarded to the Parish Council from South Staffordshire District Council.
- 10.10 Meeting Date – The Clerk reported that the proposed next meeting date is Tuesday 13th October 2020, confirmation to follow.

RESOLVED

That the Clerk send no further comments to Highways England in relation to the M54 to M6 Link Road consultation.

That the Clerk inform A J Sellmans Limited that the request for a cremated remains plot in Cheslyn Hay cemetery has been granted.

Proposed by C. Wilkinson, seconded by E. A. Davison, all in favour, that the donations are made to The Royal British Legion, The Salvation Army and Citizens Advice Bureau, as in previous years and that the Clerk advertise the Section 137 grant applications.

Proposed by Councillor E. A. Davison, seconded by Councillor B. Woolley, all in favour, that the Clerk arrange for new fencing to demark the boundary at the recreation ground and to send an enforcement letter to the property wishing to access the recreation ground.

That the Clerk complete the Seasonal Decorations application to Staffordshire County Council and order the Village Christmas Tree.

That the Clerk order the wreath requests from The Royal British Legion.

Proposed by Councillor B. L. Bladen, seconded by Councillor A. J. Woolley, all in favour, that the tree work quotation for Cheslyn Hay is authorised.

11. 15/09/26 – FOOTBALL COMMITTEE UPDATE

- 11.1 The Chair of the Football Committee, Councillor P. Wilkinson, reported on the Football Liaison Committee meeting held on the 19th August 2020 where a decision was recommended to Full Council to close the Football Pavillion until August 2021 due to the Covid-19 restrictions in place and the resources required to open safely. A discussion was also held regarding teams training and playing illegally on the recreation ground and the enforcement issue on the recreation ground this evening.

RESOLVED

That the Clerk arrange for signage to be erected as soon as possible informing member of the public that no teams are to train or play on Rosemary Road football pitches under any circumstances and to observe the new 'rule of six' regulations.

12. 15/09/27 – CHAIRMAN'S ANNOUNCEMENTS

- 12.1 The Chairman re-iterated the importance of declaring an interest for topics discussed at Parish Council meeting as non-disclosure can lead to a criminal offence.

13. 15/09/28 – SECTION 17 STATEMENT

- 13.1 Item 11.1.

14. 15/09/29 – CONFIDENTIAL ITEMS

- 14.1 Legal item for discussion.

The meeting closed at 9.30 pm.

