



CHESLYN HAY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on Wednesday 19th February 2020 at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

1. 19/02/168 – PLANNING APPLICATION SAD SITE 119

1.1 Diane Howcroft, Business Development Manager from Partner Construction Ltd., Andrew Williams, Planning Consultant from Advanced Planning Ltd and Lesley Birch from Housing Plus Group attended the meeting to answer questions relating to the amended planning application 19/00407/FUL, SAD site 119 at Saredon Road, Cheslyn Hay as follows:-

- Dwellings now reduced to 60, including 12 for social rent and 12 for shared ownership;
- 3 – 4 years before completion;
- 30 space car park for use by the schools/leisure centre, this land may be transferred to the District Council for maintenance;
- Discussions regarding the costs for rental and shared ownership;
- No solar panels will be included in dwellings as it was not considered cost effective;
- Issues with drainage and sewerage capacity were discussed and Severn Trent's confirmation that the pumping station has the capacity to deal with the demand from the extra dwellings;
- Possible road from the estate, linking up with Hawkins Drive, will be considered in the next phase of the development;
- Sawmill will have a 'right of access' with this development;
- NHBC will sign off the building development;
- Housing Plus will try to allocate to Cheslyn Hay residents and buyers who have connections to Cheslyn Hay will have priority in the first instance;
- Housing Plus will provide the maintenance contract for the public open space and green areas;
- Discussions regarding the safety of the Suds Basin, which will act as a soakaway for surface water, and whether a grid surface or kneel rail can be erected for safety purposes;
- Position of the pedestrian crossing (locals schools have requested this) in relation to the traffic issues and volume of traffic on Saredon Road;
- Discussion regarding section 106 funds being allocated to Cannock Chase Special Area of Conservation (as per local plan).

2. 19/02/169 – PCSO KAREN TERRY POLICE REPORT

- 2.1 PCSO Karen Terry attended the meeting to provide a police report from the 21st January to the 18th February 2020. Crime in Cheslyn Hay included :-
- Car burglary and attempted car burglary on New Horse Road;
 - Anti-social behaviour on Station Street;
 - Assault on Station Street;
 - Police operation on Friday 7th February 2020.
- 2.2 Members discussed organising a ‘speed watch’, including sharing the equipment with neighbouring Parishes, and reported that the defibrillator had been stolen from outside the Salem Church.

3. 19/02/170 - MEMBERS PRESENT

- 3.1 Councillor S. Hollis (Chair)
Councillors :- P. L. Appleton, B. L. Bladen, E. A. Davison (Mrs), J. C. Davison, A. W. Emery, I. E. Emery, G. P. Keatley, J. D. Lockley, P. Wilkinson, A. J. Woolley, B. Woolley.
County/District Councillor B. Williams (7.00–8.10 pm agenda item 1 only)
Melanie Brown – Parish Clerk

4. 19/02/171 – APOLOGIES

- 4.1 Apologies for absence from Councillors T. M. Boyle, L. Emery and C. Wilkinson (Mrs).

5. 19/02/172 – DECLARATIONS OF INTEREST

- 5.1 Councillor B. Woolley relating to agenda item 6 (financial reports).

6. 19/02/173 – MINUTES

- 6.1 That the minutes of the Parish Council meeting held on Wednesday 5th February 2020 be amended as follows :-

6.1 County Councillors Report - ‘County Councillor K. Perry suggested french drains/ditches as a solution and to establish who the land owner is on the open-cast land.

15.1 Confidential Items – A legal issue was discussed together with Recommendations from the Human Resources Committee.

RESOLVED:

Proposed by Councillor P. L. Appleton, seconded by Councillor B. L. Bladen, all in favour, that, with the above amendments, the minutes of the Parish Council meeting held on Wednesday 5th February 2020 be recorded as a true and accurate record.

7. 19/02/174 - PLANNING

- 7.1 19/00407/FUL – Residential Development (60 dwellings) and public open space, with associated highways and drainage infrastructure, landscaping and other accommodation works and construction of a car park (*amended plans*).
- 7.2 20/00111/TREE – Reduce length of lowest limb by up to 3.5 metres on the TPO tree at land to the left hand side of 3 March Close, Cheslyn Hay, WS6 7PA.

RESOLVED:

That the Clerk send in the comments from November 2019, circulated at the meeting, to South Staffordshire Council relating to planning application 19/00407/FUL, Saredon Road.

That the Clerk inform South Staffordshire Council that Cheslyn Hay Parish Council do not have any objection to TPO application 20/00111/TREE adjacent to 3 March Close, Cheslyn Hay, WS6 7PA.

8. 19/02/175 – FINANCE

- 8.1 Report 1 - Financial Reports – The financial reports for January were discussed by the Clerk and the bank statements verified and signed by Councillors J. C. Davison and P. Wilkinson. The monthly budget report was discussed and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 8.2 Report 2 – Payments – Payments proposed by Councillor B. L. Bladen, seconded by Councillor A. W. Emery with Councillor E. A. Davison as third signatory.

RESOLVED:

Proposed by Councillor E. A. Davison and seconded by Councillor A. J. Woolley, all in favour, that the financial reports for January 2020 be approved and that any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

9. 19/02/176 – CLERKS REPORT

- 9.1 Cheslyn Hay War Memorial – The Clerk reported that the Conservation Officer at South Staffordshire Council has stated that although the work is substantial, he is happy that the work constitutes a repair and therefore will not need listed building consent. Cliveden Conservation will now schedule the work before the end of the financial year, weather permitting. They will not request a road closure but remove a bollard in order to site the crane and will ask for the front car park of the Talbot to be cordoned-off for their use. A discussion was held regarding the condition and cleanliness of the war memorial. Cheslyn Hay Townswomen's Guild have offered to fund some of the repair through their charity accounts, funds would be collected in 2020/21 and paid in 21/22.
- 9.2 Pinfold House – The Clerk has received a response from the Retirement Living Manager at Pinfold House. The criteria for selection is applicants must be over the age of 55 but 10% of the scheme occupancy (6 people) may be under the age of 55 with a care or support need. South Staffordshire Council have confirmed that they have nominated people from the potential homeless register in the past but only if they are aged 55 and over.

- 9.3 Highway Issues – The Clerk reported that County Councillors are due to hold a meeting shortly and Councillor K. Perry had asked for suggestions as to what the Parish Council would prefer to do with the mini-island on High Street/Saredon Road/Wolverhampton Road junction. A discussion was held regarding various options. Councillor P. Wilkinson reported that the top dressing from the bottom of Station Street had consolidated outside 'Bargain Booze' following the floods.
- 9.4 Rosemary Road Turning Circle – The Clerk reported that Councillor Perry had suggested that the Parish Council adopt the land at Rosemary Road turning circle in order to apply for project funding for the site. A discussion was held regarding liability issues, the scale of the work and the drainage issues on this site.

RESOLVED

That the Clerk arrange for the war memorial to be cleaned as soon as possible to remove the moss and debris.

That the Clerk thank Cheslyn Hay Townswomen's Guild for their kind offer but, as the repair will be paid for shortly, enquire if they would like to fund items for the proposed Memorial Garden instead.

That the Clerk inform County Councillors B. Williams and K. Perry that Cheslyn Hay Parish Council would prefer the mini-island on High Street/Saredon Road/Wolverhampton Road to be re-instated to the original condition.

That the Clerk inform County Councillors B. Williams and K. Perry that the top dressing from the bottom of Station Street has consolidated outside 'Bargain Booze' following the floods and needs addressing.

That the Clerk write to County Councillors B. Williams and K. Perry to inform them that Cheslyn Hay Parish Council do not intend to adopt the land at Rosemary Road turning circle but are willing to meet with representatives from the County and District Council to discuss a mutual agreement with all three parties and to discuss funding.

That the Clerk write to County Councillors B. Williams and K. Perry to request that the drains are cleared around the Rosemary Road turning circle site to aid the distribution of the water and request that the Senior Groundsman check that the drainage sites on Rosemary Road recreation ground are clear.

That the Clerk write to the Co-op in Landywood Lane to request that the Warburton delivery van cease to park on Landywood Lane which is causing an obstruction to drivers.

10. 19/02/177 – CORRESPONDENCE

- 10.1 Staffordshire Parish Council's Association free planning and development control event on Saturday 28th March 2020, 9.15 am – 1.30 pm at Yarnfield Stone.
- 10.2 Response from Staffordshire County Council in respect to pothole sizes and the withdrawal of the telephone reporting service – **noted**.
- 10.3 Staffordshire County Council order to extinguish the rail crossing from Westbourne Avenue to Quinton Avenue – **noted**.

- 10.4 South Staffordshire Council – Planning enquiry acknowledgment for business at Low Street, WS6 7DS – **noted.**
- 10.5 South Staffordshire Council – A weed spraying service is not currently viable as they need more Parish Council's to sign up. A discussion was held regarding whether all roads were included, whether residents would be notified to move their cars and if gutters would be cleaned at the same time.
- 10.6 South Staffordshire Council – Notice regarding the removal of the telephone box on High Street – **noted.**
- 10.7 South Staffordshire Council – Produced a 'Place Narrative' document, detailing the opportunities and challenges over the next five years for the Council, any queries to be directed to Dave Heywood – **noted.**
- 10.8 Invitation for the Chairman to attend the 'Fly a Flag for Commonwealth' event on Monday 9th March 2020 – **noted.**
- 10.9 Councillor P. Wilkinson has received correspondence directly from a resident in Littlewood Lane regarding a blocked drain which he passed to the Clerk for action.
- 10.10 Councillor A. W. Emery requested that it was noted that he is unhappy with the response from the County Council in relation to his request for detailed information regarding expenditure for Cheslyn Hay – **noted.**

RESOLVED:

That Members inform the Clerk should they wish to attend the planning and development control event on Saturday 28th March 2020 at Yarnfield, Stone.

Proposed by Councillor I. E. Emery, seconded by Councillor P. Wilkinson, all in favour with the exception of Councillor J. C. Davison, that the Clerk arrange for the weed spraying of the footpaths and gutters by South Staffordshire Council.

That the Clerk send the request for the blocked drain to be cleared on Littlewood Lane to County Councillors for action.

11. 19/02/178 - TABLED ITEMS

- 11.1 Staffordshire Parish Council Association Bulletins 6th and 13th February 2020.
- 11.2 South Staffordshire Council News Round-up issues 154 and 155.

RESOLVED:

That the Clerk email any appropriate items after the meeting.

12. 19/02/179 – CHAIRMAN'S ANNOUNCEMENTS

- 12.1 The Chair discussed flooding issues in Cheslyn Hay, namely Wolverhampton Road, where the road was impassable on a bend and was unlit, he had requested the County Council to erect warning signage which had not been actioned. The Chair had also been requested to assist residents with a flooding issue in Coltsfoot View and distributed photographs to Members present. The Clerk has been requested to obtain details of any compensation scheme available from Staffordshire County Council.

13. 19/02/180 – SECTION 17 STATEMENT

13.1 Items 2.1 and 2.2.

14. 19/02/181 – CONFIDENTIAL ITEMS

14.1 No items for discussion.

Standing Orders were suspended and the meeting closed at 9.35 pm.

