



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 17th April 2024
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 17/04/164 PUBLIC PARTICIPATION

- 1.1** Four members of the public attended the meeting to discuss issues with the road closure outside the quarry and lack of footpath on the Wolverhampton Road which they allege is unlawful and dangerous.

RESOLVED:-

That the Clerk arrange a meeting with the four residents with a member of the Highways Team and the County Councillors to discuss their issues.

2. 17/04/165 MEMBERS PRESENT

- 2.1** Councillors : Councillor S. P. Hollis (Chair)
Councillors P. L. Appleton, K. Bickley, A. W. Emery, I. E. Emery,
J. D. Lockley, A.. Woolley and B. Woolley
Melanie Brown – Parish Clerk

3. 17/04/166 TO ACCEPT APOLOGIES FOR ABSENCE

- 3.1** Apologies for absence received from Councillors V. Dixon, L. J. Emery, J. H. Rochelle, C. Wilkinson and P. Wilkinson, County Councillors K. Perry MBE and B. Williams and District Councillors R. and S. Duncan.

4. 17/04/167 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS

- 4.1** No declarations of interest recorded.

5. 17/04/168 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 13TH MARCH 2024

- 5.1** That the minutes of the Parish Council meeting held on Wednesday 13th March 2024 are a true and accurate record.

RESOLVED:-

Proposed by Councillor P. L. Appleton, seconded by Councillor K. Bickley, all in favour, that the minutes of the Parish Council Meeting held on Wednesday 13th March 2024 be recorded as a true and accurate record.

6. 17/04/169 COUNTY COUNCILLORS REPORT

- 6.1 No County Councillors in attendance, however County Councillor K. Perry MBE reported by email that the 'Chez Fest' will go ahead on Saturday 13th July, more details to follow.
- 6.2 Parish Council Members discussed the issues with dangerous parking on bends, lack of parking enforcement and the traffic issues on Station Street. Councillor B. Woolley reported that members of the public are getting angry at the traffic backlog on Station Street as there are no 'pull in' areas outside the houses which is leading to traffic backing up to Low Street, he reports that residents are now being abusive to Parish Councillors because of the situation.

RESOLVED:-

That Members inform the Clerk of any County Council issues to pass on to Councillor K. Perry.

7. 17/04/170 DISTRICT COUNCILLORS REPORT

- 7.1 No District Councillors in attendance, however the Clerk updated Members regarding issues supplied by Councillor Duncan as follows:-
 - Requested additional street sweeping in Sutherland Road, Littlewood Lane/Road, Pinfold Lane, Moons Lane, Highfields Park, Pool Meadow, Tennscore Avenue and Glenthorne Drive.
 - Spoken to the Director of Midcounties Co-op regarding the car park at the store on Landywood Lane with regard to accidents and disabled bays, this will be rectified this week.
 - Still liaising with Severn Trent regarding the ownership of the 'open sewer' on Sutherland Road open space.

RESOLVED:-

That Members inform the Clerk of any District Council issues to pass on to Councillor Duncan or any further streets that require additional sweeping.

Councillor A. W. Emery requested information as to whether South Staffordshire Council are investing in properties and, if so, details of the properties and financial information. He also requested details of the Members' salaries if available.

8. 17/04/171 PLANNING

- 8.1 24/00248/FULHH – Alteration to the roof and rear dormer at 111 Glenthorne Drive, Cheslyn Hay, WS6 7DD.
- 8.2 24/00263/FULHH – Raise roof ridge by max 250mm to match neighbours loft at 109 Glenthorne Drive, Cheslyn Hay, WS6 7DD.

RESOLVED:-

That the Clerk inform South Staffordshire Council that there are no objections or comments to planning applications 24/00248/FULHH or 24/00263/FULHH.

9. 17/04/172 FINANCE

- 9.1 Financial Reports – The financial reports for February 2024 were discussed by the Clerk and the bank statements verified and signed by Councillors A. Woolley and P. L. Appleton. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 9.2 Payments – Payments proposed by Councillor J. D. Lockley, seconded by Councillor A. W. Emery with Councillor A. Woolley as third signatory.
- 9.3 Direct Debit (EDF) - Signature of Direct Debit form (EDF) was completed by Councillors J. D. Lockley, A. W. Emery and A. Woolley.
- 9.4 Internal Audit Report – The Clerk had distributed a copy of the Internal Audit Report from 1st March 2024 before the meeting for Members perusal. A discussion was held regarding the contents, the Internal Auditor will return again in May to complete the final audit.

RESOLVED:

Proposed by Councillor I. E. Emery, seconded by Councillor P. L. Appleton, all in favour, that the Financial Reports for February 2024 be agreed and accepted.

That any outstanding payments be made in respect of those items listed on the green paper circulated at the meeting.

10. 17/04/173 CLERKS REPORT

- 10.1 Police Report – The Clerk read the Police Reports from the 3rd February to the 13th March 2024 and the new format report from the 17th March to the 17th April 2024, the new format will be issued every three months. The Local Policing Commander met with Councillor R. Duncan at the Village Hall and Councillor Duncan will update at the next meeting.
- 10.2 Speed Indicator Devices – The Clerk discussed the 50% match funding offered by South Staffordshire Council for a speed indicator device for Cheslyn Hay, approximate cost will be £1350.00 for one SID. The Parish will be responsible for all costs thereafter, to include batteries, obtaining data, installation and permits to dig. Suggestions for locating the posts are Upper Landywood Lane, Landywood Lane, Wolverhampton Road and Saredon Road. Station Street was discussed but this will be put on hold until the current parking issues have been rectified.
- 10.3 Street Scene Additional Crew – District Councillors R. and S. Duncan have been liaising with the Clerk regarding an additional street scene team taking on project work in Parishes. The Clerk has identified areas of concern identified by resident complaints.
- 10.4 CCTV Update – The Chairman and the Clerk are meeting with the CCTV contractor this week on site to discuss the Parish Council's requirement. South Staffordshire Council will not monitor the footage so an alternative method will need to be sought.
- 10.5 Funding application update – An initial design and quotation has been received for Chapel Square and the Clerk passed this round for Members perusal. A discussion was held regarding altering minor details and the trees. The Chairman and the Clerk attended South Staffordshire Council on the 11th April 2024 to discuss funding applications. The next stage is to complete and upload tender documents to the website.
- 10.6 Update from Cheslyn Hay Community Allotments meeting – A meeting was held on Wednesday 13th March 2024 and discussions were held regarding the increase to the fees for the next financial year, a polytunnel for hanging basket plants and a new management agreement between the Parish Council and the Association.

RESOLVED:

That Members would like more detail on the new format police report.

That the Clerk inform South Staffordshire Council that the Parish Council will match fund the speed indicator device with posts to be located at Saredon Road, Wolverhampton Road, Landywood Lane and Upper Landywood Lane.

That Members inform the Clerk of any additional project work for street scene in Cheslyn Hay to forward to District Councillors.

That the Clerk investigate the new lease provided by The National Allotment Society to ascertain if it is usable by the Parish Council.

11. 17/04/174 – CORRESPONDENCE

11.1 South Staffordshire Council Local Plan Review, consultation closes on the 31st May 2024, this will be an agenda item for the next meeting on the 15th May 2024.

11.2 Next Parish Summit will be on Monday 13th May from 8.30 am until 1.00 pm, agenda is the local plan, neighbourhood plan, engaging in planning applications and planning enforcement.

11.4 Letter from resident regarding walkmill claypit fishing licences – referred to County Councillors.

11.5 South Staffordshire Council – Code of Conduct training will be carried out for Parish Councillors in July 2024 in each locality.

11.6 Request from Gavin Williamson MP regarding footpath back of bridge avenue (over M6 toll) – referred to County Councillors.

11.7 Complaint from resident in Eagle Close regarding open reach poles.

11.8 Request for a memorial bench on Cheslyn Hay recreation ground.

11.9 Request from Councillor Duncan regarding posting precept details.

11.10 Request from resident in Berwyn Grove regarding graffiti, referred to police and Severn Trent.

11.12 Thank you letter for donation from 'Arrive Alive'.

11.13 Thank you letter for donation from 'West Midlands Hedgehog rescue'.

12.12 Thank you letter for donation from 'St. Giles Hospice'.

RESOLVED:

That Members inform the Clerk should they wish to attend the Parish Summit on the 13th May 2024.

That the Clerk seek clarification with British Telecom regrading the open reach poles in relation to 5G.

That the Clerk inform the resident that a memorial bench will be acceptable and to forward the details and specification of the bench.

That the Clerk produce a list of expenditure from last year's precept to post on village noticeboards.

12. 17/04/175 – TABLED ITEMS

12.1 South Staffordshire Council Spring Review.

13. 17/04/176 – CHAIRMAN'S ANNOUNCEMENTS

13.1 No Chairman's announcements.

14. 17/04/177 – SECTION 17 STATEMENT

14.1 Items 1.1, 6.2, 10.1, 10.2 and 10.4.

15. 17/04/178 CONFIDENTIAL

15.1 The Clerk reported that the wayleave agreement for National Grid for works across Cheslyn Hay recreation ground has been received and requires signature by the Chairman, Vice Chairman and the Clerk.

RESOLVED:-

That the Chairman and the Clerk sign the wayleave agreement for National Grid, the Clerk to ask the Vice Chairman to sign it at a later date.

The meeting closed at 9.15 pm