



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 16th October 2024
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 16/10/70 WELCOME

- 1.1 Councillor I. E. Emery welcomed the two new Parish Councillors, Thomas Baker and Richard Jennings.
- 1.2 Councillor I. E. Emery welcomed the Community Highway Manager to the meeting.

2. 16/10/71 COMMUNITY HIGHWAY MANAGER – STAFFORDSHIRE COUNTY COUNCIL

- 2.1 The Community Highway Manager had been invited to the meeting by County Councillor K. Perry to discuss health and safety issues around traffic congestion in Station Street, Cheslyn Hay. Various options were discussed to include a traffic scheme to widen the footpaths, traffic calming, traffic lights and double-yellow lines.

RESOLVED:-

That the Community Highways Manager conduct a feasibility study and comes back to the Parish Council in due course with the findings.

3. 16/10/72 PUBLIC PARTICIPATION

- 3.1 A Member of the public attended the meeting to engage with the Community Highway Manager regarding health and safety issues on Station Street.

4. 16/10/73 CO-OPTION VACANCY FOR LITTLEWOOD WARD

- 4.1 Two applicants applied for one vacancy on the Littlewood Ward. The Clerk distributed the applications to Members present, individual presentations were made and Members asked questions accordingly.

5. 16/10/74 MEMBERS PRESENT

- 5.1 Councillors : Councillor L. J. Emery (Chair) – Councillor I. E. Emery opened the meeting.
Councillors T. Baker, K. Bickley, A. W. Emery, I. E. Emery,
R. Jennings, J. D. Lockley, P. Wilkinson and B. Woolley
County Councillors K. Perry MBE and B. Williams
District Councillors R. Duncan and S. Duncan
Melanie Brown – Parish Clerk

6. 16/10/75 TO ACCEPT APOLOGIES FOR ABSENCE

- 6.1 Apologies for absence received from Councillors P. L. Appleton, V. Dixon, S. P. Hollis, C. Wilkinson and A. Woolley.

7. 16/10/76 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS

- 7.1 No declarations of interest recorded.

8. 16/10/77 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 11TH SEPTEMBER 2024

- 8.1 That the minutes of the Parish Meeting held on Wednesday 11th September 2024 be recorded as a true and accurate record.

RESOLVED:-

Proposed by Councillor B. Woolley, seconded by Councillor A. W. Emery, all in favour, that the minutes of the Parish Council Meeting held on Wednesday 11th September 2024 be recorded as a true and accurate record.

9. 16/10/78 COUNTY COUNCILLORS REPORT

- 9.1 County Councillor K. Perry attended at 2.1.
9.2 County Councillor B. Williams distributed a leaflet regarding the Climate Change Action Fund and requested all Members to inform members of the community who may be interested in applying.

10. 16/10/79 DISTRICT COUNCILLORS REPORT

- 10.1 District Councillor R. Duncan reported on the following issues:-
- Work has begun on clearing Sutherland Road open space and requests have been made to also carry out works on the Great Wyrley side, updates will be provided in due course;
 - A meeting will take place to discuss the Essington pools with the Angling Association, an Ecologist and the police and look at funding for making the walkways more accessible;
 - Councillor Duncan has been appointed as Vice Chairman of the Planning Committee at South Staffordshire Council and selected as a Conservative candidate for the County Council elections in May 2025;
 - Making progress with sorting the issues with pathways with Homesplus;
 - Meeting with the Chief Inspector on the 28th October to discuss police issues in Cheslyn Hay;
 - Arranged for all bushes to be removed in Chapel Square to aid the vermin issue, planting will take place next year;
- 10.2 Councillor A. W. Emery requested that disabled access footpaths are looked at on both Sutherland open space and off Coppice Close;
- 10.3 Members thanked the District Councillors for their efforts in addressing issues in Cheslyn Hay.

11. 16/10/80 PLANNING

- 11.1 24/00740/TTREE – Crown reduction T10 Thorn at 1 The Crescent, Low Street, WS6 7DS
- 11.2 24/00810/TTREE- Dismantle and remove T1 Ok at 10 Tudor Way, WS6 7LN
- 11.3 24/00869/TTREE – Crown reduction up to 2 metres and crown thin of 10% at 4 Seymour Close, Cheslyn Hay, WS6 7LP
- 11.4 24/00751/FULHH – Renovation of existing conservatory at 31 New Horse Road, WS6 7BH

RESOLVED:-

That the Clerk inform South Staffordshire Council that as long as the work is carried out by professional tree surgeons and checked after completion the Parish Council have no objections to planning applications 24/00740/00810 and 00869.

That the Clerk inform South Staffordshire Council that the Parish Council have no objections to planning application 24/00751 if the adjacent neighbours are happy.

12. 16/10/81 FINANCE

- 12.1 Reports 1 Financial Report – The financial report for August 2024 was discussed by the Clerk and the bank statements verified and signed by Councillors I. E. Emery and J. D. Lockley. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 12.2 Report 2 Payments – Payments proposed by I. E. Emery, seconded by Councillor J. D. Lockley, with Councillor P. Wilkinson as third signatory.

RESOLVED:

Proposed by Councillor A. W. Emery, seconded by Councillor B. Woolley, all in favour, that the Financial Reports for August 2024 be agreed and accepted.

13. 16/10/82 CLERKS REPORT

- 13.1 Police Report – Police report for September 2024 not yet received.
- 13.2 Funding Updates:-
 - MUGA – The Clerk reported that the specification needs to be chosen for the multi-use games area. After discussion a date for the Recreation Ground committee to meet has been set for Wednesday 6th November 2024 at 7.00 pm.
 - Chapel Square Memorial Garden – The Clerk reported that the application fee for the planning application is on the payments list for this evening, as the funding is closing in January she requested the assistance of the District Councillors to ensure there is no hold up from a planning perspective.
 - Village Centre Improvement Fund – The Clerk has received a quotation to assist with the tender process to ensure that the footpaths are suitable for running and disabled access on Cheslyn Hay recreation ground.
 - Low Carbon Fund – The Clerk reported that a grant has been awarded for an energy assessment on the Village Hall and Pavilion site, they will be on site within four weeks.
- 13.3 Draft minutes from the Finance and Policies Meeting (2nd October 2024) – The Clerk had disseminated the minutes before the meeting for Members perusal. Any budget expenditure will now take place after the Budget and Precept meeting in January 2025 along with any changes to a high interest account.

- 13.4 Speed Indicator Devices Update/Speeder Bot – The Clerk reported that since the last meeting the County Council had increased their costs for fitting posts, this resolution will now be delayed until the Budget and Precept meeting in January 2025. The Clerk had sent out information regarding a ‘speeder bot’ at the request of Councillor Lockley and a discussion ensued.
- 13.5 Remembrance Day Parade – The Chairman and the Clerk had attended the Royal British Legion meeting on the 9th September 2024. It was noted that £23k had been raised for the poppy appeal last year. The parade will leave from the Village Hall this year, muster at 10.15 am to leave around 10.30 am down Low Street to the War Memorial. Discussions were held regarding who will attend the school services on Monday 11th November, 10.30 am at Cheslyn Hay Academy and 2.00 pm at Glenthorne Primary School.
- 13.6 Section 137 Grants – The Clerk reported that the Section 137 Grants poster would be advertised for four weeks. A discussion was held regarding an event in December to present cheques to the recipients. A discussion was held regarding moving the Christmas tree back to Chapel Square now the ground has been cleared.
- 13.7 Pitch Fees for Cheslyn Hay Recreation Ground – The Clerk reported that the Chair had extended the payment date for the senior team to Friday 11th October 2024 but they had still not forwarded the payment.

RESOLVED:

Proposed by Councillor P. Wilkinson, seconded by Councillor B. Woolley, all in favour, that the Clerk arrange for the contractor to test the recreation ground footpaths to assist with the tender documentation requirements.

Proposed by Councillor J. D. Lockley, seconded by Councillor I. E. Emery, all in favour, that the Allotment Fees for 2025-26 be agreed.

Councillor R. Duncan to speak to County Council Highways regarding monitoring and recording traffic in Cheslyn Hay.

That the Chairman attend the Remembrance Service at South Staffordshire Council on Monday 11th November whilst Councillor L. J. Emery and J. D. Lockley attend Cheslyn Hay Academy at 10.30 am with The Royal British Legion, the Chairman and Councillor L. J. Emery to attend Glenthorne Primary at 2.00 pm.

That the Clerk arrange for the Christmas Tree to be sited at Chapel Square now the grounds have been cleared.

That the Clerk inform the Senior Football team that the offer of a pitch on Cheslyn Hay recreation ground has now been withdrawn for this season.

14. 16/10/83 – CORRESPONDENCE

- 14.1 South Staffordshire Council – Code of Conduct/Register of Interests – Members are obligated to undertake training and records to be maintained.
- 14.2 South Staffordshire Council – Parish Summit will take place on Thursday 14th November 2024 at 9.00 am – **noted**.
- 14.3 South Staffordshire Council – Virtual Locality Forum – Thursday 28th November 2024, 6.30 pm – 8.00 pm – **noted**.

- 14.4 Staffordshire Parish Council's Association AGM on Monday 16th December at 7.00 pm, Staffordshire Place – **noted**.
- 14.5 Company enquiring if they can place public electrical vehicle charging points on Parish Council land.
- 14.6 Complaint from resident regarding works carried out by National Grid on Parish Council land, the Clerk reported that a visit will take place before they leave to ensure that all the complaints are dealt with – **noted**.
- 14.7 Letter from Staffordshire County Council regarding the proposed parking restrictions on Pinfold Lane – **noted**.
- 14.8 Digital and welfare support session to include pension credit guidance at the Village Hall on Monday 4th November, 12.00 – 3.00 pm – **noted**.

RESOLVED:

That the Clerk email the presentation regarding the Code of Conduct to Members and seek confirmation that this has been completed to notify South Staffordshire Council.

That the Clerk request further information regarding the public electrical vehicle points in terms of costs to the Parish Council.

15. 16/10/84 – TABLED ITEMS

- 15.1 South Staffordshire Council – Residents Survey closing on the 4th November 2024, Members requested to promote where possible.
- 15.2 Hawkins Bonfire Night event will be held on Friday 8th November 2024.

16. 16/10/85 – CHAIRMAN'S ANNOUNCEMENTS

- 16.1 No Chairman's announcements.

17. 16/10/86 – SECTION 17 STATEMENT

- 17.1 Items 2.1, 9.1, 12.4, 13.7.

18. 16/10/87 CONFIDENTIAL

- 18.1 After discussion voting took place regarding the co-option vacancy for the Littlewood Ward.

RESOLVED:

It was agreed that Joseph Hill be elected as Parish Councillor for the co-option vacancy in the Littlewood Ward.

Standing Orders were suspended and the Meeting closed at 9.55 pm