



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 11th December 2024
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 11/12/104 PRESENTATION TO COUNCILLOR B. WOOLLEY

- 1.1 The meeting started with a presentation to Councillor B. Woolley who has decided to retire from his position as Parish Councillor. Councillor Woolley has been a Parish Councillor since 1989, with the exception of a short break in 1997 when he went to work abroad. The Parish Council commend Councillor Woolley for his loyalty and dedication to his role as Parish Councillor and serving the Community of Cheslyn Hay, he will be sorely missed. The Parish Council wish him the best of health and happiness for the future.

2. 11/12/105 PUBLIC PARTICIPATION

- 2.1 No members of the public in attendance.

3. 11/12/106 MEMBERS PRESENT

- 3.1 Councillors : Councillor S. P. Hollis (Chair)
Councillors P. L. Appleton, T. Baker, K. Bickley, A. W. Emery,
I. E. Emery, L. J. Emery, J. Hill, R. Jennings, J. D. Lockley,
C. Wilkinson, P. Wilkinson, A. Woolley and B. Woolley
County Councillor B. Williams
District Councillor S. Duncan
Melanie Brown – Parish Clerk

4. 11/12/107 TO ACCEPT APOLOGIES FOR ABSENCE

- 4.1 Apologies for absence received from Councillors V. Dixon, County Councillor K. Perry MBE and District Councillor R. Duncan.

5. 11/12/108 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS

- 5.1 No declarations of interest recorded.

6. 11/12/109 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 13TH NOVEMBER 2024

- 6.1 That the minutes of the Parish Meeting held on Wednesday 13th November 2024 be recorded as a true and accurate record.

RESOLVED:-

Proposed by Councillor A. W. Emery, seconded by Councillor K. Bickley, all in favour, that the minutes of the Parish Council Meeting held on Wednesday 13th November 2024 be recorded as a true and accurate record.

7. 11/12/110 COUNTY COUNCILLORS REPORT

- 7.1 County Councillor B. Williams reported that 5 million pounds are to be spent on approximately 18,000 potholes in Staffordshire.
- 7.2 Members reported that the same potholes are repaired several times and enquired if temporary fixes are the best use of public funds.
- 7.3 Members present asked if the footpaths in Cheslyn Hay could be made a priority as wheelchair and pushchair access is difficult, Councillor Williams reported that the County Council are concentrating on the Highway.
- 7.4 Councillor L. Emery requested that a fallen tree be moved from a footpath near Robins Lane due to the health and safety risk.

RESOLVED:-

Members requested that County Councillor B. Williams enquire how many pothole repairs are outstanding in Cheslyn Hay.

8. 11/12/111 DISTRICT COUNCILLORS REPORT

- 8.1 District Councillor B. Williams reported that Councillor K. Perry MBE is now the new Leader of South Staffordshire District Council.
- 8.2 Councillor S. Duncan reported that meetings are being held each week regarding Sutherland Road open space, she has requested that any debris removed from the pool is hidden behind the trees as the youths are kicking in back in the water. Members present reported that it is already looking a lot better.
- 8.3 Councillor S. Duncan reported that she is still liaising with residents regarding issues with parking at the new Cheslyn Hay estate on Saredon Road.

9. 11/12/112 FINANCE

- 9.1 Payments – Payments proposed by Councillor C. Wilkinson, seconded by Councillor I. E. Emery with Councillor P. L. Appleton as third signatory.

RESOLVED:

That the payments listed on the green sheets are approved and the cheques duly signed.

10. 11/12/113 CLERKS REPORT

- 10.1 Draft Meeting dates for 2025 – The Clerk had already disseminated the draft meeting dates before the meeting for perusal.
- 10.2 Update – Multi-use Games Area – The Clerk reported that she had met with the installation team on the 4th December 2024 and there is quite a large gradient from the top of the railings to where the basketball hoop is so backfilling will be required. Installation is booked for January 2025, dependent on weather conditions.
- 10.3 Update – Cheslyn Hay Remembrance Garden – The Clerk reported that the architects drawings have been sent to South Staffordshire Council planning department together with the fee, the Clerk has been notified today that the application has not been validated as they require further information.
- 10.4 Meeting with National Grid – The Clerk reported that a meeting had taken place on the 4th December 2024 to look at the areas of concern on the recreation ground left by National Grid whilst carrying out their cabling works. They have hit a pipe near the turning circle and water is pouring out which will be dangerous if it freezes. They will carry out the pipe repair as a matter of urgency and come back in the spring to seed the grassed areas. The Clerk reported that several trees had fallen due to the high winds at the weekend and emergency work had been carried out.
- 10.5 Section 137 Grant and donations applications – The Clerk reported that one application has been received for the donations budget and one for the section 137 budget, both applications were discussed.
- 10.6 Speed Data – The Clerk reported that speed data has been received for Low Street and Station Street only, the Chairman will liaise with Safer Roads Partnership to obtain other speed data for the village.
- 10.7 Parish Summit – The Clerk reported that the Chairman, Councillors J. Hill and J. D. Lockley and the Clerk had attended the Parish Summit on the 14th November 2024, the Clerk will disseminate the slides from the presentation.

RESOLVED:

That the Parish Council award £125.00 to St. Giles Hospice from the donations budget and £125.00 to West Midlands Hedgehog Rescue from the Section 137 Grants budget.

11. 11/12/114 – CORRESPONDENCE

- 11.1 Society of Local Council Clerks – Parish Councils have been empowered under section 142 of the Local Government Act 1972 to assist voluntary organisations such as Citizens Advice – **noted**.
- 11.2 Staffordshire Parish Council's Association – Training for Spring and Summer 2025 – **noted**.
- 11.3 Staffordshire Parish Council's Association – 85th AGM on Monday 16th December 2024 at 7.00 pm at Staffordshire Place – **noted**.
- 11.4 Staffordshire Parish Council's Association – Mature road users safety resource – want to make contact with local groups of elderly that meet regularly to introduce road safety with mobility scooters – **noted**.
- 11.5 Meeting with Leader of the Council and Chairman for Locality 3 at South Staffordshire Council on Thursday 13th February 2025 at 10.00 am at Codsall.
- 11.6 Resident from Station Street complaining about lack of parking opposite the cemetery, referred to County Councillors – **noted**.

RESOLVED:

Chairman's Signature :

That the Chairman and the Clerk attend the meeting with the Leader of the Council and Chairman for Locality 3 at South Staffordshire Council on Thursday 13th February 2025.

12. 11/12/115 – TABLED ITEMS

- 12.1 Christmas cards from South Staffordshire Council, Councillor K. Perry MBE, Midlands Hedgehog Rescue and Roy and June Smith.

13. 11/12/116 – CHAIRMAN'S ANNOUNCEMENTS

- 13.1 The Chairman thanked Councillor B. Woolley for his service to the Parish of Cheslyn Hay and wished him well for the future.
13.2 The Chairman wished all a Merry Christmas and a Happy and Healthy New Year.

14. 11/12/117 – SECTION 17 STATEMENT

- 14.1 Items 10.6 and 11.6.

15. 11/12/118 - CONFIDENTIAL

- 15.1 No items for confidential discussion.

The Meeting closed at 8.30 pm.