



CHESLYN HAY PARISH COUNCIL

Minutes of the PARISH COUNCIL MEETING held on Wednesday 5th February 2025 at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

1. 05/02/134 POLICE REPORT

1.1 PCSO Rhys Rockley in attendance to discuss the Police Report relating to 13th November 2024 to 5th February 2025. Discussions were held regarding the following issues:-

- Installation of a CCTV camera at Rosemary Road;
- Flytipping of nitrous oxide cannisters;
- Cars causing an obstruction on the junction of Sutherland Road/Landywood Lane;
- Recent car thefts

RESOLVED:

Members requested feedback on prosecutions in the locality with individual criminals or organised crime groups.

2. 05/02/135 PUBLIC PARTICIPATION

2.1 A Member of the public was in attendance to discuss their concerns regarding the introduction of a CCTV camera on Rosemary Road, concerns were fed back to the PCSO in attendance. Concerns were also raised regarding unauthorised football matches in relation to parking and alleged speeding incidents from parents dropping off and picking up children from the nursery at the Scout Hut.

2.2 Members of Cheslyn Hay running club attended the meeting to request another 'Chezfest' take place on Saturday 5th July 2025 at Cheslyn Hay recreation ground, discussions were held around parking, toilets and road blocks.

RESOLVED:

That the Clerk request the leaders of the nursery at the Scout Hut to inform parents to be aware of their speed when dropping off and picking up their children and to request the football teams to inform their followers not to park inconsiderately across residents drives when attending football matches.

3. 05/02/136 MEMBERS PRESENT

- 3.1 Councillors : Councillor S. P. Hollis (Chair)
Councillors P. L. Appleton, T. Baker, K. Bickley, A. W. Emery,
I. E. Emery, L. J. Emery, J. Hill, R. Jennings, J. D. Lockley and
A. Woolley.
District Councillor R. Duncan, District Councillor S. Duncan
Melanie Brown – Parish Clerk

4. 05/02/137 TO ACCEPT APOLOGIES FOR ABSENCE

- 4.1 Apologies for absence received from Councillors V. Dixon, C. Wilkinson and
P. Wilkinson, County Councillors B. Williams and K. Perry MBE.

5. 05/02/138 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS

- 5.1 No declarations of interest recorded.

**6. 05/02/139 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH
COUNCIL MEETING – 15TH JANUARY 2025**

- 6.1 That the minutes of the Parish Meeting held on Wednesday 15th January 2025 be recorded
as a true and accurate record.

RESOLVED:-

**Proposed by Councillor P. L. Appleton, seconded by Councillor K. Bickley, all in favour,
that the minutes of the Parish Council Meeting held on Wednesday 15th January 2025 be
recorded as a true and accurate record.**

7. 05/02/140 COUNTY COUNCILLORS REPORT

- 7.1 No County Councillors in attendance.

8. 05/02/141 DISTRICT COUNCILLORS REPORT

- 8.1 District Councillors reported on the following:-

- Photographs have been taken on the Wolverhampton Road of the quarry and surrounding area due to the excess sand and clay being left on the roads to send to the County Councillors for action;
- The stepping stones on Sutherland Road open space will be cleared this month, just awaiting a date, this will also be carried out at the Great Wyrley end. Severn Trent have been requested to look at the structure due to the bricks coming out of the water course.
- Liaised with Coltsfoot View residents to arrange for the hedges to be cut back, if Members have any hedges of concern please notify the District Councillors who will be meeting with Street Scene in March.
- Met with Senior Planner to discuss the lost funding due to the delays in the planning application for Chapel Square. Assurances have been given that this will not happen again for Parish related applications.
- A multi-agency meeting will take place on the 28th February to discuss the future of the pools adjacent to the disused canal walk.

RESOLVED:

That District Councillor R. Duncan investigate the issues raised at 7.2 – 7.4.

8. 15/01/126 PLANNING

- 8.2 24/01071/VAR – Application reference 23/00672/COU, condition number 2 – demolish the existing modern lean-to extension to outbuilding A at Saredon Farm House, Saredon Road, WS6 7JD.
- 8.3 24/01107/FULHH – Rear extension, replacement of existing sunroom and new front porch at 2 Sutherland Road, Cheslyn Hay, WS6 7BS.
- 8.4 24/00679/FULHH – Demolition of existing rear extension and conservatory and construction of a new single storey rear extension at 26 Littlewood Lane, Cheslyn Hay, WS6 7EU.

RESOLVED:

That the Clerk inform South Staffordshire Council that as long as the work is carried out by professional tree surgeons and checked after completion the Parish Council have no objections to planning application 24/01050/TTREE.

That the Clerk inform South Staffordshire Council that the Parish Council have no objections to planning applications 24/01071/VAR and 24/00679/FULHH.

That the Clerk inform South Staffordshire Council that the Parish Council have no objections to planning application 24/01107/FULHH. The Parish Council have been informed that there may be a bat colony onsite which will need to be taken into consideration.

9. 15/01/127 FINANCE

- 9.1 Reports 1 Financial Report – The financial report for November 2024 was discussed by the Clerk and the bank statements verified and signed by Councillors C. Wilkinson and A. Woolley. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 9.2 Report 2 Payments – Payments proposed by Councillor A. Woolley, seconded by Councillor C. Wilkinson, with Councillor I. E. Emery as third signatory.

RESOLVED:

Proposed by Councillor C. Wilkinson, seconded by Councillor I. E. Emery, all in favour, that the Financial Reports for November 2024 be agreed and accepted.

That the payments listed on the green sheets are approved and the cheques duly signed.

10. 15/01/128 CLERKS REPORT

- 10.1 Chapel Square Memorial Gardens Funding Application – The Clerk reported that the planning application was not validated again before Christmas and Councillor Duncan

assisted with the queries. It has now been validated but the funding panel date has been missed. Further funds are to be available in February 2025.

- 10.2 DHP Highways Project Pinfold Lane – The Clerk reported that objections have been received for the potential yellow lines at the top of Pinfold Lane (adjacent to the High Street) and a discussion took place as to whether the Parish Council would support the works.
- 10.3 National Grid Update – The Clerk reported that the pipe has been fixed but water is still following the drain and springing through the ground causing a health and safety hazard. National Grid are coming back to divert the water to the closest drain.
- 10.4 Green Solutions Energy Assessment – The Clerk reported that the assessment has now been received and the existing solar panels should be sufficient for approximately 20 years but new inverters may be required. The report has recommended 16 new solar panels on the south facing section of the roof to create an 8kwp photovoltaic system. New thermostatic radiator valves have been suggested for the Village Hall.
- 10.5 Co-option Vacancy – The Clerk reported that the co-option vacancy in the South Ward would be advertised for two weeks, closing date the 31st January 2025.

RESOLVED:

That the Clerk contact South Staffordshire Council to discuss funding opportunities for the Chapel Square Memorial Garden.

That the Clerk inform Staffordshire County Council that the Parish Council supports DHP Highways project on Pinfold Lane.

That the Clerk add the energy assessment recommendations for the Village Hall to potential expenditure for financial year 2025-26.

That the Clerk advertise the co-option vacancy for the South Ward.

11. 15/01/129 – CORRESPONDENCE

- 11.1 South Staffordshire Council – Consultation on the new proposed social housing allocations for South Staffordshire.
- 11.2 South Staffordshire Council – Council has submitted its Local Plan for 2023-2041 to the Secretary of State and a briefing note has been received – **noted**.
- 11.3 Totem pole Cheslyn Hay Recreation Ground – A member of the public has requested that the totem pole installed to commemorate the millennium by the Forest of Mercia is re-instated to it's original condition but the County and District Councils are unwilling to carry this out. The resident has now written to Gavin Williamson CBE MP for a response.
- 11.4 Staffordshire County Council pension contributions – Staffordshire County Council will no longer input pension data, Parish Councils are now expected to carry this function out, training will be carried out by the Clerk on the 31st January 2025 – **noted**.
- 11.5 Resident from Coppice Close requested a tree to be removed in close proximity to their property, the Clerk will request the tree surgeon to investigate – **noted**.
- 11.6 Two further applications have been received for section 137 grants or donations, these will be discussed at the next meeting – **noted**.

RESOLVED:

That the Clerk review the consultation on the new proposed social housing allocations and feed back at the next meeting.

That the Clerk investigate the costs involved with re-instating the totem pole on Cheslyn Hay recreation ground.

12. 15/01/130 – TABLED ITEMS

12.1 No tabled items.

13. 15/01/131 – CHAIRMAN'S ANNOUNCEMENTS

13.1 No Chairman's announcements.

14. 15/01/132 – SECTION 17 STATEMENT

14.1 Items 7.3 and 10.2.

15. 15/01/133 - CONFIDENTIAL

15.1 Discussion regarding a potential hirer of the Village Hall.

The Meeting closed at 8.45 pm.