



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 9th April 2025
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 09/04/166 PUBLIC PARTICIPATION

- 1.1 No Members of the public in attendance.

2. 09/04/167 MEMBERS PRESENT

- 2.1 Councillors : Councillor S. P. Hollis (Chair)
Councillors P. L. Appleton, T. Baker, K. Bickley, V. Dixon,
A. W. Emery, I. E. Emery, P. Healey, J. Hill, R. Jennings,
J. D. Lockley, C. Wilkinson and P. Wilkinson.
Councillor K. Perry MBE
Melanie Brown – Parish Clerk

3. 09/04/168 TO ACCEPT APOLOGIES FOR ABSENCE

- 3.1 Apologies for absence received from Councillors L. J. Emery and A. Woolley, County Councillor B. Williams and District Councillors R. & S. Duncan.

4. 09/04/169 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS

- 4.1 No declarations of interest.

5. 09/04/170 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 12TH MARCH 2025

- 5.1 That the minutes of the Parish Meeting held on Wednesday 12th March 2025 be recorded as a true and accurate record.

RESOLVED:-

Proposed by Councillor A. W. Emery, seconded by Councillor V. Dixon, all in favour, that the minutes of the Parish Council Meeting held on Wednesday 12th March 2025 be recorded as a true and accurate record.

6. 09/04/171 COUNTY COUNCILLORS REPORT

- 6.1 Councillor K. Perry reported that as purdah is in effect due to the impending elections no decisions are taken at this point in time by the County Councillors.
- 6.2 As Councillor Perry is not standing in the County Council elections the Chairman and the Parish Councillors thanked her for her service since she was elected in May 2005 and wished her well for the future.
- 6.3 The Chairman and the Parish Council also thanked Councillor B. Williams who was elected in May 2017 for his service to Cheslyn Hay residents as he also will not stand in the forthcoming County Council elections. Councillor Williams was unable to attend this meeting but requested that Members contact him if they have any County Council issues before the election date.

7. 09/04/172 DISTRICT COUNCILLORS REPORT

- 7.1 Councillor K. Perry reported that a Parish Summit will be held on Thursday 23rd May 2025 at Codsall to discuss the devolution programme.
- 7.2 Councillor K. Perry reported that the refuse collection contract is up for tender at South Staffordshire Council.

8. 09/04/173 PLANNING

- 8.1 24/01063/FUL – Construction of three houses to the rear of ‘The White Horse Public House’ Mount Pleasant, WS6 7AG.
- 8.2 25/00276/FULHH – Rear single-storey extension at 8 Littlewood Lane, WS6 7EJ.
- 8.3 25/00283/FULHH – Loft conversion, ground floor side and rear extensions at 57 Station Street, WS6 7ED.
- 8.4 25/00241/TTREE – TPO 71.1984 Oak crown reduction by up to 2.5 metres at 5 The Nook, WS6 7LD.
- 8.5 25/00170/FULM – Full planning application for the construction of 130 dwellings, on-site public open space, allotments, linear park, groundworks and infrastructure, access via Phase 1 site at land south of Landywood Lane in the parish of Great Wyrley.

RESOLVED:

That the Clerk inform South Staffordshire Council that the Parish Council have no objections to planning applications 25/00276/FULHH and 25/00241/TTREE.

That the Clerk request clarification on application 24/01063/FUL with regard to the size of the gardens for this development and how close in proximity the houses are, leading to overlooked properties.

That the Clerk request clarification on application 25/00283/FULHH with the ‘right of way’ for the rear access for adjacent properties.

That the Clerk obtain quotations from a planning consultant in relation to application 25/00170/FULM.

9. 09/04/174 FINANCE

- 9.1 Reports 1 Financial Report – The financial report for February 2025 was discussed by the Clerk and the bank statements verified and signed by Councillors C. Wilkinson and P. Healey. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 9.2 Report 2 Payments – Payments proposed by Councillor C. Wilkinson, seconded by Councillor I. E. Emery, with Councillor P. L. Appleton as third signatory.
- 9.3 Interim Audit Report – The Clerk reported that the interim audit had taken place on the 7th March 2025 and the report had been disseminated before this meeting for Members perusal. Payroll reports and VAT figures to be investigated before the next audit on the 16th May 2025.
- 9.4 Christmas Card Collection – The Clerk reported that £44.00 had been collected from the Christmas card collection and a discussion took place as to where the donation would be sent.

RESOLVED:

Proposed by Councillor K. Bickley, seconded by Councillor V. Dixon, all in favour, that the Financial Reports for February 2025 be agreed and accepted.

That the payments listed on the green sheets are approved and the cheques duly signed.

That Members provide ideas for the Christmas card donation money at the next Parish Council meeting.

10. 09/04/175 CLERKS REPORT

- 10.1 Parish Councillor email addresses – The Clerk enquired if everyone had opened the link to their new .gov email addresses and saved the password.
- 10.2 VE Day Thursday 8th May 2025 – The Royal British Legion will conduct a short service around the war memorial on Thursday 8th May 2025 to commemorate VE Day.
- 10.3 Application for works on Parish Council land – A resident in Pinfold Lane has landscaped her garden and has inserted a gate to access the Bridle Way instead of a fence panel. A discussion was held regarding giving residents access to Parish Council land.
- 10.4 Resident celebrating 105th birthday – The Chair has arranged for Hazel Whittaker from Pinfold House, who is 105 on the 25th April 2025 to hold a celebration at the Village Hall, this will be from 12.00 until 3.00 pm should Members wish to attend, Cheslyn Hay Ukelele Club will be providing the entertainment.
- 10.5 Agenda item request from Councillor R. Jennings – Due to the demise in grass roots football, Councillor Jennings suggested looking at alternative sports to be played at Cheslyn Hay recreation ground such as rugby and competitive frisbee. A discussion was held around using social media posts to attract more teams. The Clerk reported that applications have been received to play on Saturday mornings and to train during the Summer months.
- 10.6 Disabled access round-a-bout – The Clerk reported that the disabled access round-a-bout in the under 8's play area is jammed and the play equipment company will repair on site on the 27th May 2025.
- 10.7 The Clerk reported that the Parish Summit to discussion Local Government re-organisation will be held on Thursday 22nd May between 10.00 am and 1.00 pm should Members wish to attend.

- 10.8 The Clerk reported that Trevor McFarlane's funeral, from Cheslyn Hay History Society, will take place tomorrow, 11.15 am at Bushbury Crematorium and after at the Old Wyrley Hall should Members wish to attend, no flowers just donations.
- 10.9 A discussion was held regarding the Parish Pump in Cross Street being restored to its original condition, the Clerk to check with the History Society to obtain an original photograph.
- 10.10 Councillor V. Dixon reported that a local business had approached her regarding 'Welcome to Cheslyn Hay' signs or flowerboxes.

RESOLVED:

That the Clerk instruct M-Piric to re-send the email link to all Members to access their new email accounts.

That the Clerk purchase some bunting and a flag for the VE Day commemorative service at the War Memorial.

That the Clerk inform the resident of Pinfold Lane that she will have to remove her gated access onto the Bridle Way and replace with a fence panel.

That the Clerk set up a Football Liaison Committee meeting for Members to discuss applications for Rosemary Road and to discuss alternative sports.

That the Clerk investigate an original photograph of the Parish Pump in Cross Street.

That the Clerk add signs and flower boxes to the list of expenditure for 2025-2026 to be discussed later in the year.

11. 09/04/176 – CORRESPONDENCE

- 11.1 Thank you letter for donation from 'Arrive Alive' – **noted**.
- 11.2 Response from Staffordshire County Council regarding the situation with Station Street.
- 11.3 Response from District Councillor R. Duncan regarding alleged selling of cars in Station Street.
- 11.4 Request from resident regarding an alleged dangerous wall in High Street/Cross Street.
- 11.5 Request from resident for enforcement officer to police 'dogs on leads' at Cheslyn Hay recreation ground.
- 11.6 Chief Inspector Tim Norbury will be leaving his post on Friday 25th April 2025 and replaced with Chief Inspector Alan Lyford – **noted**.
- 11.7 Mark Lawrence from Staffordshire County Council has enquired if Parish Council's would like to purchase 'Real Time' passenger information poles for bus stops – **noted**.

RESOLVED:

That the Clerk request the newly elected County Councillor to meet with Staffordshire County Council regarding the issues on Station Street.

That Members send photographs of any alleged cars for sale on Station Street to the Clerk for submission to Housing Plus.

That the Clerk send photographs of the alleged dangerous wall in High Street/Cross Street to Staffordshire County Council for action.

That the Clerk request a quotation from South Staffordshire Council enforcement team to hire an enforcement officer on a hourly basis to police 'dogs on leads' at Cheslyn Hay recreation ground.

12. 09/04/177 – TABLED ITEMS

- 12.1 South Staffordshire Council 'Shape up for Summer' campaign offer for £10.00 a month during April and May.
- 12.2 Statements of persons nominated for County Council elections for Cheslyn Hay and Great Wyrley.

13. 09/04/178 – CHAIRMAN'S ANNOUNCEMENTS

- 13.1 The Chair reported that this would be the last meeting before the Annual Meeting on the 14th May 2025 and thanked everyone for the opportunity of being Chairman for municipal year 2024-2025.

14. 09/04/179 – SECTION 17 STATEMENT

- 14.1 Items 11.2, 11.3, 11.5 and 11.6.

15. 09/04/180 - CONFIDENTIAL

- 15.1 The Chairman and the Clerk signed the deed of surrender between Cheslyn Hay Parish Council and Age UK Staffordshire (Robert Young and Blair Milne Administrators).
- 15.2 The Clerk discussed a complaint from a resident.

RESOLVED:

That the deed of surrender between Cheslyn Hay Parish Council and Age UK Staffordshire (Robert Young and Blair Milne Administrators) be sent to the Parish Council's Solicitors for processing.

The Meeting closed at 9.00 pm.