



CHESLYN HAY PARISH COUNCIL

AGENDA

**For the Parish Council meeting to be held on
Wednesday 11th June 2025
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. Reverend Marie Meredith – St. Marks Church.
2. Public Participation.
3. To record Members present.
4. To accept apologies for absence.
5. To record declarations of interest from Members on any items to be discussed.
6. To approve and sign the minutes of the last Parish Council meetings:-
 - Annual Parish Meeting – 14th May 2025
 - Annual Parish Council Meeting – 14th May 2025
7. County Councillors Report (*to include priorities for Parish Council*).
8. District Councillors Report.
9. Planning:-
 - I. 25/00269/FULM – Refurbishment works to warehouse to include additional openings, recladding, removal of external canopy and other associated works at Unit 13, South Staffordshire Business Park, Hawkins Drive, WS11 0XU.
 - II. 25/00303/LUE – Driveway has been extended encroaching the pathway at the end of the cul-de-sac in 2011/12 at 20 Hayes View Drive, Cheslyn Hay, WS6 7EX.
 - III. 25/00430/VAR – Variation of condition 2 of approved application 22/00762/FUL, add pitched roof to the garage at 17-19 Littlewood Road, Cheslyn Hay, WS6 7EU.
10. Finance :-
 - (a) Report 1
 - (a) Internal Audit Report 2024/25
 - (b) Annual Governance and Accountability Return – 2024/2025 including notes to accompany accounts
(To be approved by Members and signed by Chair/RFO)

- (b) Report 2 – To consider and approve the following reports:-
- (a) Summary income and expenditure against budget report 1st May 2025
 - (b) Bank reconciliation statement as at 30th April 2025
 - (c) Expenditure listing for period 1st April 2025 – 30th April 2025
 - (d) Income listing for period 1st April 2025 – 30th April 2025
- (c) Report 3 – Payments – to receive and approve outstanding invoices to date:-
- (a) A list on green paper will be circulated at the meeting.

11. Clerk's Report to include:-

- (a) Email access for Parish Councillors
- (b) Funding update for UKSPF and REPF funds
- (c) Parish Summit Update – 22nd May 2025
- (d) Parish Ward Walks
- (e) Recommendations from the Football Liaison Committee Meeting held 4th June 2025

12. Correspondence.

13. Tabled items.

14. Chair's Announcements.

15. Section 17 Statement.

16. Confidential.

Note 1 – Finance Statement

The mover and seconder of the Finance Report normally sign the cheques, together with a third Councillor, all three Councillors must be on the Council's list of authorised signatories at the bank.

Note 2 – Section 17 Statement

Clerk to note any decisions made at the Parish Council Meeting which have implications in relation to crime, disorder, anti-social behaviour or Community Safety in general.

Note 3 – Confidential Statement

If items of a confidential nature are to be discussed then the Local Government Act 1972 can be invoked to clear the chamber of Press and Public as follows – 'Under Section 100A of the Local Government Act 1972 it is resolved that the public be excluded from the meeting when following items are considered for the reasons set out below: description of exempt information to be referenced to paragraph numbers E1, E2 and E3 in Schedule 12A of the Local Government Act 1972, Section 100A'.