



CHESLYN HAY PARISH COUNCIL

AGENDA

**For the Parish Council meeting to be held on
Wednesday 15th October 2025
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. Public Participation.
2. To record Members present.
3. To accept apologies for absence.
4. To record declarations of interest from Members on any items to be discussed.
5. To approve and sign the minutes of the last Parish Council meeting held on the 10th September 2025.
6. County Councillors Report.
7. District Councillors Report.
8. Planning:-
 - I. 25/00772/TTREE – TPO 3/1976 – Horse Chestnut – Crown reduction of the tree back to and not beyond the previous crown reduction points at 35 Low Street, Cheslyn Hay, WS6 7DS
9. Finance :-
 - (a) Report 1 – Completion of Limited Assurance Review for the year ended 31 March 2025
Notice of Conclusion of Audit by Forvis Mazars LLP
 - Report 2 - To consider and approve the following reports:-
 - (a) Summary income and expenditure against budget report 1st September 2025
 - (b) Bank reconciliation statement as at 31st August 2025
 - (c) Expenditure listing for period 1st August 2025 – 31st August 2025
 - (d) Income listing for period 1st August 2025 – 31st August 2025
 - Report 3 – Payments – to receive and approve outstanding invoices to date:-
 - (a) A list on green paper will be circulated at the meeting.

10. Clerk's Report to include:-
- (a) Police Report
 - (b) Councillor Training
 - (c) Draft minutes of the Finance and Policies Committee Meeting – 1st October 2025 (enclosed)
11. Correspondence.
12. Tabled items.
13. Chair's Announcements.
14. Section 17 Statement.
15. Confidential :-
- Cheslyn Hay Community Allotments

Note 1 – Finance Statement

The mover and seconder of the Finance Report normally sign the cheques, together with a third Councillor, all three Councillors must be on the Council's list of authorised signatories at the bank.

Note 2 – Section 17 Statement

Clerk to note any decisions made at the Parish Council Meeting which have implications in relation to crime, disorder, anti-social behaviour or Community Safety in general.

Note 3 – Confidential Statement

If items of a confidential nature are to be discussed then the Local Government Act 1972 can be invoked to clear the chamber of Press and Public as follows – 'Under Section 100A of the Local Government Act 1972 it is resolved that the public be excluded from the meeting when following items are considered for the reasons set out below: description of exempt information to be referenced to paragraph numbers E1, E2 and E3 in Schedule 12A of the Local Government Act 1972, Section 100A'.