



CHESLYN HAY PARISH COUNCIL

**Minutes of the
PARISH COUNCIL MEETING
held on Wednesday 11th March 2026
at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm**

1. 11/03/128 PUBLIC PARTICIPATION

1.1 No public participation.

2. 11/03/129 MEMBERS PRESENT

2.1 Councillors : Councillor S. P. Hollis (Chair)
Councillors P. L. Appleton, T. Baker, K. Bickley, V. Dixon,
A. W. Emery, I. E. Emery, L. J. Emery, P. Healey, R. Jennings,
J. D. Lockley, C. Wilkinson, P. Wilkinson and A. Woolley.
District Councillors R. Duncan and S. Duncan
Melanie Brown – Parish Clerk

3. 11/03/130 TO ACCEPT APOLOGIES FOR ABSENCE

3.1 Apologies for absence received from Parish Councillor J. Hill.

4. 11/03/131 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS

4.1 No declarations of interest.

5. 11/03/132 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETINGS – 11TH FEBRUARY 2026

5.1 That the minutes of the Parish Council Meeting held on Wednesday 11th February 2026 be recorded as a true and accurate record.

RESOLVED:-

Proposed by Councillor P. Wilkinson, seconded by Councillor P. L. Appleton, all in favour, that the minutes of the Parish Council Meeting held on Wednesday 11th February 2026 be recorded as a true and accurate record.

6. 11/03/133 COUNTY COUNCILLORS REPORT

6.1 County Councillor T. Baker reported on the following issues:-

- Disseminated an email via the Clerk detailing information requested at the previous meeting including planned roadworks, debt accumulation at the County Council, additional funds for Highways, potholes and gully cleansing.
- Road works will start in April so expect delays.
- Drainage works to be carried out on Warstone Road.
- A temporary fix will be completed in July at the A460 island.
- Inspectors are looking at the drain on Saredon Road which is leaking and also by the crossing adjacent to the Talbot Public House.

6.2 Members present reported the following County Council issues:-

- Toll Road bridge – dangerous pothole.
- Old Landywood Lane flooding issue, Councillor Baker reported that the drains should be fixed by the end of March will resurfacing works carried out shortly after.
- Littlewood Lane and Road – temporary fixes only, requires serious maintenance.
- Blackhalve Lane – dangerous pothole and sunken drain.
- Station Street – disabled access an issue due to pothole and pavement issues, requires a 'do not park' sign in front of the telegraph pole, a discussion was held regarding enforcement if a sign was located at this spot.

RESOLVED:-

That County Councillor Tom Baker action issues raised at 6.2.

7. 11/03/134 DISTRICT COUNCILLORS REPORT

7.1 Councillor R. Duncan reported on the following issues:-

- Assisting residents on Low Street with continued flooding issues spanning 18 months, dye has been used on Wesley Avenue to try and pinpoint the location. One resident has installed a pump and soakaway system to try and combat the issue, discussions are now taking place with Severn Trent and the County Council to establish responsibility.
- Assisting residents with Homes Plus complaint in Sandown Avenue.
- Tarmac on the Great Wyrley canal walk has now been completed and residents have welcomed this addition, an issue has arisen with disabled access which needs to be addressed but security needs to be maintained to ensure trikes and quad bikes are unable to access the area.

7.2 Councillor S. Duncan reported on the following issues:-

- Assisted a soldier with PTSD to find a property in Cheslyn Hay which has been welcomed by his family who live in the village.
- Assisted a resident with a Homes Plus complaint to complete works on her porch.
- Assisting a resident with disabled access in Station Street.

7.3 Members present reported the following District Council issues:-

- Councillor Appleton thanked Councillor Duncan for arranging to clear the path on Sutherland Road open space but this requires ongoing maintenance to keep it clear.
- Councillor Jennings raised the step issue from Zion Close/Low Street, this has now been deemed to be the responsibility of the County Council.
- Councillor P. Wilkinson requested clarification as to who owns the overflow car park adjacent to the school and whether the leisure centre can use this car park for events.

8. 11/03/135 PLANNING

- 8.1 25/00079/FULHH – Single-storey extension to rear of Sutherland Road, Cheslyn Hay, WS6 7BS.
- 8.2 26/00176/FULHH – Single-storey rear extension at 'Hillcrest' Wolverhampton Road, Cheslyn Hay, WS6 7JA.
- 8.3 25/00972/FUL – Amended plans for 7 dwellings, Grove Cottage, Wolverhampton Road, Cheslyn Hay, WS6 7HX.

RESOLVED:

That the Clerk inform South Staffordshire Council that there are no comments or objections for applications 25/00079/FULHH or 26/00176/FULHH.

That the Clerk submit the same objections for application 25/00972/FUL as the original plans and Councillor R. Duncan send the Clerk an explanation of 'grey belt land' for circulation to Members.

9. 11/03/136 FINANCE

- 9.1 Report 1 Financial Reports – The Financial Reports for January 2026 were discussed by the Clerk and the bank statements verified and signed by Councillors L. J. Emery and A. Woolley. The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets were discussed in detail.
- 9.2 Report 2 Payments – Payments proposed by Councillor C. Wilkinson, seconded by Councillor I. E. Emery, with Councillor A. Woolley as the third signatory.

RESOLVED:

Proposed by Councillor L. J. Emery, seconded by Councillor A. W. Emery, all in favour, that the Financial Reports for January 2026 be agreed and accepted.

That the payments listed on the green sheets are approved and the cheques duly signed.

10. 11/03/137 CLERKS REPORT

- 10.1 Police Report – PCSO Karen Terry reported to the Clerk that they will no longer provide police reports, which is a force wide decision, and due to the newly implemented shift changes it will be difficult to attend Parish Council meetings. There will be no direct contact with any PCSO's or officers and issues need to be reported at Staffordshire.Police.UK. The Police report is also available on this site with basic statistics on crime and anti-social behaviour, the Clerk read out the crime statistics available. Request for assistance or to attend meetings can also be accessed via your local policing team contacts on this site and a discussion ensued on police support in the community.
- 10.2 Update on works to Chapel Square Memorial Garden and Rosemary Road turning circle – The Chair has managed to get an extension to the funding deadline due the inclement weather conditions. BS Eaton's have donated over 72m2 of blocks as a gift and a donation sign will be erected when completed. South Staffordshire Council have now responded to the complainant regarding the ecological report and she has requested the Parish Council to erect bird and bat boxes in Chapel Square. South Staffordshire Council are donating shrubs for planting when appropriate. A complaint has also been received from a resident in Rosemary Road, via Sir. Gavin Williamson CBE MP, regarding the drainage works taking place.
- 10.3 Ratification of the Miners Welfare Recreation Ground Minutes 25.02.26 – The Clerk had disseminated the minutes prior to the meeting for Members perusal.
- 10.4 Ratification of the Finance and Policies Minutes 25.02.26 – The Clerk had disseminated the minutes prior to the meeting for Members perusal.
- 10.5 Football Liaison Committee Meeting – The Clerk reported that a Football Liaison Committee meeting needs to be organised quickly at the request of interested parties.
- 10.6 Local Government re-organisation consultation – The Clerk reported that each individual Member can submit their own responses but a joint consensus needs to be submitted as a whole for the Parish Council. Discussions ensued with County and District Councillors involvement regarding the five proposals for unitary local government for Staffordshire and Stoke-on-Trent. Members present reported that, in essence, they are not happy to support any of the proposals and would prefer the status quo, which works well. It was perceived that this is a total waste of taxpayers money and will not provide the savings or efficiencies that the Government are outlining. It was suggested by Members that the whole consultation is a 'ticking the box' exercise where a decision has already been made by the Government.

RESOLVED:

That District Councillor Duncan enquires if the Police are able to attend a Parish Council meeting to discuss local matters when requested.

That Staffordshire County Council are requested to attend Rosemary Road to advise and discuss drainage issues on site.

Proposed by Councillor A. Woolley, seconded by Councillor K. Bickley, all in favour, that the minutes of the Miners Welfare Recreation Ground held on the 25th February 2026 are a true and accurate record.

Proposed by Councillor K. Bickley, seconded by Councillor V. Dixon, all in favour, that the resolutions are accepted and the minutes of the Finance and Policies Committee, held on the 25th February 2026, are a true and accurate record.

That the Clerk arrange for the Football Liaison Committee to take place on Wednesday 18th March 2026 at 11.00 am.

Proposed by Councillor C. Wilkinson that the Parish Council support option 1, Cannock Chase District Council, East Staffordshire Borough Council, Stafford Borough Council, Stoke-on-Trent City Council proposed two unitary councils as follows:-

North Staffordshire : Newcastle-under-Lyme, Staffordshire Moorlands and Stoke-on-Trent

South Staffordshire : Cannock Chase, East Staffordshire, Lichfield, South Staffordshire, Stafford and Tamworth

Proposed by Councillor J. D. Lockley, seconded by Councillor P. Wilkinson, additional six Members in favour, that the Parish Council support option 4, Lichfield District Council, South Staffordshire District Council and Tamworth Borough Council proposed three unitary councils as follows :-

North Staffordshire : Newcastle-under-Lyme, Staffordshire Moorlands and Stoke-on-Trent

South-West Staffordshire : Cannock Chase, South Staffordshire and Stafford

South-East Staffordshire: Lichfield, East Staffordshire and Tamworth

That the Clerk submit that Cheslyn Hay Parish Council will support option 4 as detailed above.

11. 11/03/138 CORRESPONDENCE

- 11.1 The Clerk disseminated a letter of complaint from a hirer with regard to the recent increase in fees and the response for approval.
- 11.2 South Staffordshire Council – arranged a roadshow at the Village Hall on Wednesday 15th April 2026, between 10.30 am and 11.30 am to showcase the new food waste collection – **noted**.
- 11.3 South Staffordshire Council – A countrywide piece of work is being carried out with the Local Visitor Economy partnership and the night time economy strategy and are requesting engagement – **noted**.
- 11.4 Thank you from Councillor P. Healey for the donation to the British Heart Foundation, £400.00 has been raised – **noted**.
- 11.5 Councillor R. Duncan – update from meeting with Headteacher of Windsor Academy Trust (already disseminated via email) – discussions ensued.

RESOLVED:

That the Clerk send the response to the complainant from the hirer regarding the increase in hire charges as circulated to Members present.

12. 11/03/139 TABLED ITEMS

- 12.1 No tabled items.

13. 11/03/140 CHAIR'S ANNOUNCEMENTS

- 13.1 The Chair reported on his meeting with the Headteacher and Head of Communications and Councillor T. Baker at Windsor Academy Trust on Friday 27th February 2026 to discuss the recent concerns surrounding a member of their staff and discussions ensued with Members present. He also discussed a local resident who will be 106 in April and the Headteacher will invite her to the strawberry tea in the summer as a guest of honour.

RESOLVED:

That the Chair will monitor the situation at the school and book a further appointment if necessary.

14. 11/03/141 SECTION 17 STATEMENT

- 14.1 Items 6.2, 10.1, 11.5 and 13.1.

15. 11/03/142 CONFIDENTIAL ITEMS

- 15.1 The Clerk reported on a complaint regarding drainage works at Rosemary Road and a boundary issue at Cheslyn Hay Allotments.

Meeting closed at 9.25 pm.