



CHESLYN HAY PARISH COUNCIL

Minutes of the COUNCIL MEETING held on Wednesday 10th June 2026 at the Village Hall, Pinfold Lane, Cheslyn Hay at 7.00 pm

1. 10/06/175 PROPOSALS FOR STATION STREET

- 1.1 A Staffordshire County Council Officer Tom Underwood attended to discuss the highways problems on Station Street, however due to a social media announcement a large number of residents attended. The Chairman addressed them to say that tonight was the planned Council Meeting and another meeting would be arranged for all residents to attend and the council would ask the Officer to return and discuss the proposals in more detail and residents would have the opportunity to ask questions. Following on the Chairman handed over to the SCC Officer who outlined the proposals which will help alleviate the problems.

The Council and the Officer left the hall and went into the Council Chamber to commence the meeting.

The Chairman welcomed everyone to this month's council meeting.

2. 10/06/176 PUBLIC PARTICIPATION

- 2.1 Two residents from Low Street reported the flooding into their homes when we experience heavy rain, their gardens flood and the volume of water comes into their homes. This has been reported to SCC, SSDC and STW over a period of time and when they last reported it in April 2026, the system on SCC shows the job as low priority with a deadline of April 2027. There has been a site meeting with Amey, SCC Highways and STW when it was raining and the water was cascading down the street, the residents were hopeful of a solution but to date nothing has happened. The affected areas are Station Street, Low Street, Westley Avenue. The SCC Officer Tom spoke of his knowledge of the problem and related it to a pipe that is under a property, he stated that he was aware of the officers who attended the meeting and he will speak to them for an update.

The residents left the meeting and the Officer went out of the meeting to speak to them.

3. 10/06/177 MEMBERS PRESENT

- 3.1 Councillors : Councillor S. P. Hollis (Chair)
Councillors T. Baker, K. Bickley, V. Dixon, A. W. Emery,
I. E. Emery, L. J. Emery, P. Healey, J. Hill, R. Jennings, J. D. Lockley,
C. Wilkinson, P. Wilkinson, A. Woolley.
District Councillor: R. Duncan and S. Duncan
Chris Gracey – Acting Clerk

3.2 Member of the public present : Two

4. 10/06/178 TO ACCEPT APOLOGIES FOR ABSENCE

4.1 Apologies for absence received from Councillor P. L. Appleton,

5. 10/06/179 TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS

5.1 Cllr. Lisa Emery declared a non-pecuniary interest in item 9.

6. 10/06/180 TO APPROVE AND SIGN THE MINUTES OF THE LAST PARISH COUNCIL MEETING – 13th MAY 2026

6.1 Firstly the minutes of Annual Meeting held on 13th May 2026 proposed by Cllr. C. Wilkinson seconded by Cllr. K. Bickley.

That the minutes of the Parish Council meeting held on Wednesday 13th May 2026 be amended as follows:

13/05/158 The seconder to the proposal was Cllr. L.J.Emery.

13/05/161 Proposed by Councillor C. Wilkinson.

13/05/169 item 12.4 The Chairman and Cllr. Keith Bickley attend

RESOLVED:-

Proposed by Councillor K. Bickley, seconded by Councillor C. Wilkinson all in favour, that, of the minutes of the Parish Council Meeting held on Wednesday 13th May 2026 be recorded as a true and accurate record.

7. 10/06/181 COUNTY COUNCILLORS REPORT

7.1 County Councillor T. Baker reported on the following:

Grit Bins – Query on the number of bins are owned by the parish council and the number of those owned by Staffordshire County Council.

Work at the Lodge Lane island will take place in July.

Road works on-going will be completed shortly, Cllr. A. Woolley suggested notifying residents to move vehicles out of the street to enable successful work.

Station Street and Saredon Road work to be done on 16th June 2026.

Hedge cutting at the Dundalk Lane junction with Moons Lane on 20th July 2026.

7.2 Members present reported the following County Council issues:

Car park to the school, large pothole.

Cllr. C. Wilkinson reported a large pothole at the small island Great Wyrley.

Resolved:-

That County Cllr.Tom Baker action issues raised at 7.2.

8. 10/06/182 DISTRICT COUNCILLORS REPORT

8.1 District Councillor R Duncan reported on the following:

The areas in the vicinity of the Wyrley and Essington canal has been experiencing problems with youths setting up camps and dens, lighting fires, residents have reported inappropriate behaviour, rudeness and disrespectful behaviour. SSC have been called to tidy up the areas, removing the litter and rubbish left by the campers. At the pools areas, night fishing is taking place with quantities of fish being removed and either cooked and eaten or removed.

A quantity of razor wire has been removed from a property that backs onto Sutherland Road, this is the second visit to remove the offending item, causing a nuisance to children playing and dog walkers.

Reports of overhanging hedges onto the footpaths in various areas.

Local transport in the parish has been reduced due to a lack of funding, residents are finding it difficult to travel to medical appointments, there is a small group of volunteers who offer lifts to residents in the area.

Flooding on Lowe Street over the week-end, the residents affected have not received any response from SCC. STW came out on Sunday evening to a flooded conservatory.

Cllr. A W Emery responded that there plans of the drainage system for Cheslyn Hay at SSC.

9. 10/06/183 PLANNING

- 9.1 26/00383/FULHH - 3 dormer windows to principal elevation – loft conversion with rear facing Juliet balcony, changes to external windows and doors throughout at Lodge Farm, Lodge Lane WS11 OLT, this address was noted incorrectly at The Coach House. - no objections or comments.
- 9.2 26/00432/FULHH - 64 Littlewood Lane WS6 7EL - objections para. 139 overdevelopment of the site – para. 135 proposal is out of character.
- 9.3 26/00448/TTREE - Work to a TPO tree - Concerns are they using a tree specialist for the work, is it being replaced and will it be like for like.

10. 10/06/184 FINANCE

- 10.1 Financial Reports – The financial reports for May 2026 were discussed by the Clerk and the bank statements verified and signed by Councillors L. W. Emery and P. Wilkinson The monthly budget report was discussed, balances were checked and variances on the General Purposes, Amenities and Village Hall budgets.
- 10.2 Payments – Payments proposed by Cllr. L W Emery, seconded by Cllr. P. Wilkinson with Cllrs. A Woolley, L. J. Emery and Steve Hollis (Chairman) signing the cheques.
- 10.3 The Secretary from the allotments has passed away, donation are being received for a commemorative bench, condolences to his family and friends, a £50 donation was agreed.

10.4 Amendment to Internal/External Audit for 2025-26

Due to the Clerk's illness the deadline for the submission of the AGAR 2025-26 has been missed. The clerk has contacted the External Auditor Mazars LLP, following a discussion

it was agreed that we will have to accept non-compliance for this year and answer no to assertion 1 and 3 of the Annual Governance Statement, however due to the circumstances

it will not be classified as a 'qualification' but other matters and they will grant an extension, to the date of submission.

RESOLVED:

Proposed by Cllr. L. J. Emery, seconded by Cllr. P. Wilkinson, all in favour, that the Financial Reports for May 2026 be agreed and accepted.

That the payments be made in respect of those items listed on the green sheets are approved and the cheques duly signed.

11. 10/06/185 CLERKS REPORT

11.1 South Staffordshire Council Local Plan Review – The clerk has sent a link to all councillors, no comments made.

11.2 South Staffordshire Council – Parish Summit – Thursday 16th June 2026 – Cllrs Steve Hollis, Peter Wilkinson, Thomas Baker and Carol Wilkinson will attend.

11.3 Play Inspection Reports – Members discussed the non-compliances of a hole below a swing, a temporary repair has been made and Cllr. I E Emery proposed the cost of the repair seconded by Cllr. A W Emery and carried. The Chairman will check if the area would still be covered by warranty.

11.4 Changes to energy contracts – Cllr. P. Wilkinson reported on his discussion with the broker recommended by SPCA about changing supplier, which has now been dealt with by the Chairman and Vice-chairman.

11.5 Request for created remains plot at Cheslyn Hay cemetery – It was agreed for the request to go ahead for a cremated remains ashes plot at Cheslyn Hay cemetery.

11.6 Meeting with Skanska – The company has requested a meeting with council before the main public consultation commences in July. The meeting has been arranged for Wednesday 17th June in the Chamber at 7.30pm until 8pm to discuss the proposal of the M54 to M6 link road and upcoming works, this has been arranged and Members just need to attend.

12. 10/06/186 – CORRESPONDENCE

12.1 A Company on Landywood Lane, have complained that our bus stop is causing an obstruction when they access the highway, with speeding traffic on Landywood Lane. It

has been referred to County Cllr. Thomas Baker who is going to get Highways to check it. This was discussed and noted that perhaps SCC will change the glass in the shelter.

- 12.2 South Staffordshire Council – invitation to the Chair to attend the Civic Dinner on 5th July in Penkridge at the Haling Dene Centre, the Chairman declined.
- 12.3 Request from Jack Moody Group to publicise their help and assistance with Chapel Square, Members agreed that all the companies and other partners would be recognised for their help and assistance, possibly with a plaque with their names on.
- 12.4 Karen Riley SSC had asked if we would share details of upcoming events and road shows to promote benefit eligibility, this was agreed.
- 12.5 SSC have asked if the community centre would be a point for local replenishment of internal food waste caddy liners, this was agreed.
- 12.6 SSC Virtual Locality Forum on Thursday 25th June 2026 at 6pm followed by Locality 3 Breakout Session, the link will be forwarded to all members should they wish to attend.

13. 10/06/187 – TABLED ITEMS

- 13.1 None.

14. 10/06/188 – CHAIRMAN'S ANNOUNCEMENTS

- 14.1 The Chairman thanked Chris Gracey on behalf of the council, for clerking the council meetings, during the Clerk's illness.

15. 10/06/189 – SECTION 17 STATEMENT

- 15.1 1.1, 8.1 and 11.1.

The Chairman dismissed other Councillors and they left the meeting at 9.10 pm

16. 10/06/190 CONFIDENTIAL

- 16.1 Discussions were held regarding a breach of enforcement and inconsiderate parking at Rosemary Road turning circle and the advertisement for a Locum Clerk.

Meeting closed at 9.32 pm